

# MACQUARIE CITY CAMPUS

SYDNEY ~ AUSTRALIA



## Undergraduate and postgraduate guide 2011–2012



## From the Vice-Chancellor



Macquarie University has a well-deserved international reputation for excellence in teaching and research, and is consistently ranked in the top 10 universities in Australia and among the best universities in the world.

Benefiting from this reputation are Macquarie's alumni, numbering more than 100,000 who live and work in more than 100 countries across the globe.

As a student at Macquarie City Campus you have the best of both worlds. You're close to Sydney's major transport, shopping and tourist destinations yet can enjoy the more personal learning environment, and regular contact with your lecturers, that comes with a smaller campus. The City Campus provides a nurturing and supportive place of study, which is particularly important to those adjusting to Australian life and its education system.

City campus students also enjoy full access to all the services and facilities of Macquarie's main North Ryde campus, including a sports and aquatic centre, health care and (from 2011) a new state-of-the-art library.

As an advanced research institution with strong links to government, industry and the community, Macquarie University attracts academics at the cutting edge of their disciplines.

With our partner, Navitas, the Macquarie City Campus offers foundation studies, selected undergraduate and postgraduate degrees and provides a range of the University's professionally focused programs.

The information contained in this prospectus provides an overview of the options awaiting you as a student studying at Macquarie City Campus. You will find information about the courses on offer, support services, fee options, degree availabilities and the convenient Sydney city location.

I look forward to welcoming you to Macquarie City Campus in the near future.

**Professor Steven Schwartz**  
Vice-Chancellor, Macquarie University

## From Campus Director and Principal



Get ready to study at one of the world's leading learning and research universities.

Macquarie University is known for the range of courses it has to offer and a wonderfully diverse student population.

Studying in the heart of the beautiful city of Sydney, and just a short train ride direct to Macquarie's main campus, you will experience one of the great cities of the world close-up at the same time as reaching your academic goals and studying for your Macquarie degree.

The city campus offers foundation, undergraduate and postgraduate courses with an extensive support network which provides you with a nurturing environment, allowing you to realise your potential.

With small class sizes, a more personal learning environment and regular student service support, the city campus provides you with everything you need to adjust smoothly to the demands of higher education.

As a Macquarie City Campus student you will have access to extensive facilities in both campuses ensuring that you get the best of both worlds.

We are truly excited to welcome you to our campus and look forward to sharing in your academic achievements as you undertake perhaps the most important education journey of your life!

**Nathan Asher**  
Campus Director and Principal

## Contents

|   |    |
|---|----|
| About Macquarie University  | 2  |
| The city is your campus   | 4  |
| Get the most out of your experience   | 5  |
| About tuition fees and important dates  | 6  |
| Undergraduate programs  | 8  |
| Bachelor of Arts  | 10 |
| Bachelor of Commerce – Professional Accounting                                  | 14 |
| Bachelor of Business Administration   | 16 |
| Workplace internships   | 18 |
| Postgraduate programs   | 19 |
| Study Accounting  | 20 |
| Master of Accounting (CPA Extension)<br>and Master of Accounting (Professional) | 21 |
| Master of International Business  | 22 |
| Master of Information Technology  | 24 |
| Macquarie University Foundation Program   | 26 |
| Pathways to a university degree   | 28 |
| Living in Sydney  | 30 |
| Accommodation and airport pick-up services                                      | 32 |
| Scholarship information   | 34 |
| Navitas Professional Program  | 35 |
| Academic requirements for undergraduate programs                                | 36 |
| English language requirements   | 38 |
| Useful terminology  | 40 |
| How to apply  | 42 |
| Application form  | 45 |
| Navitas – Education for your world  | 49 |

## Important contacts

|   |  |
|---|--|
| Macquarie City Campus                           | <a href="http://www.city.mq.edu.au">www.city.mq.edu.au</a>               |
| Admissions enquiries                            | <a href="mailto:admissions@city.mq.edu.au">admissions@city.mq.edu.au</a> |
| Macquarie University                            | <a href="http://www.mq.edu.au">www.mq.edu.au</a>                         |
| SIBT  | <a href="http://www.sibt.nsw.edu.au">www.sibt.nsw.edu.au</a>             |
| Customs   | <a href="http://www.customs.gov.au">www.customs.gov.au</a>               |
| Going to University                             | <a href="http://www.goingtouni.gov.au">www.goingtouni.gov.au</a>         |
| Certified Public Accountants in Australia (CPA) | <a href="http://www.cpaaustralia.com">www.cpaaustralia.com</a>           |
| Universities Admissions Centre (NSW and ACT)    | <a href="http://www.uac.edu.au">www.uac.edu.au</a>                       |

### Photo credits

**Effy Alexakis** IC TL, 2: image 4; **FJMT** 2: image 5, **iStockphoto** 4, 35; **Phillipa Janos** 2: image 1; **Bernie Phelan** 33; **Perumal Pedavoli** 2: image 3; **Paul Foley** cover, IC except TL, 7, 9, 13, 20, 25, 27, 30, 38, 39, 41 **Phuong Nguyen** 18, 19; **Unilodge** 34: all images; **Urbanest** 35: all images; **Paul Wright** 4: image 2, 3BR.

### Key

TL – top left; TC – top centre; TR – top right; BL – bottom left; BC – bottom centre; BR – bottom right; L – left; R – right; TM – testimonial; IC – inside covers

## About Macquarie University

As a Macquarie University student you will join a diverse and welcoming community of 33,000 students, with 10,400 international students from over 114 countries.

Ranked alongside Australia's top ten universities and within the top 40 in the Asia-Pacific region (Shanghai Jiao Tong University Academic Rankings of World Universities, 2010), Macquarie University is recognised for its innovative curriculum, high-quality teaching and research, and unique campus environment. We ensure our students develop the qualities, skills and knowledge they need to succeed in a challenging, changing world.

### Benefits of a Macquarie University degree

Studying at Macquarie University will give you a highly regarded experience that is:

- **Academically rigorous**

You will learn from experts who are among the best in their field. Macquarie's programs incorporate research undertaken at the University into the curriculum, ensuring that your teaching is firmly based on the latest research developments and is relevant to 21st century challenges.

- **Comprehensive**

You will learn about the social, cultural and environmental challenges facing our world. You will also have the opportunity

to attain real-world experience relevant to your field of study and you will develop a range of generic, analytical and critical skills, as an autonomous and independent learner.

- **Connected**

Your studies and research will be in collaboration with Australian and international corporations, such as Cochlear and GE Healthcare. The Macquarie University Research Park, our on-campus technology precinct, also provides opportunities for students to participate in research projects with companies located in this area.

### Recent highlights

#### Macquarie University Hospital

Opened in June 2010, Macquarie University Hospital (MUH) is Australia's first and only private hospital on a university campus. The 183-bed state-of-the-art hospital offers a comprehensive range of services and specialist areas. Our doctors are committed to a culture of continuous improvement in patient care through teaching and research.



#### Research grants

In July 2010, Macquarie University was awarded A\$33.4 million over seven years from the Australian Research Council (ARC) to fund two new research centres for cognitive disorders, and mineral and energy exploration.



#### Australian Hearing Hub

Macquarie University is a key partner in the Australian Hearing Hub, a unique project that brings together the University's world-leading research teams, key government research bodies and not-for-profit organisations.



#### Faculty of Arts facilities – building Y3A

A multi-million dollar renovation provides new production spaces for music, radio, film and digital media, all actively supported by enthusiastic, committed staff.



#### Library

In 2011 Macquarie University will open a brand new library building, which will provide a central library area combined with learning, research and social spaces.

Built over five levels, key features of the library will include a 24-hour learning lounge, quiet study areas, meeting rooms, Australia's first automated document storage and retrieval system (which incorporates the use of robotic cranes) and a café. Designed for environmental sustainability, the new library is on track to receive recognition by the Green Building Council of Australia.



## Macquarie University offers you a world-class degree, from one of Australia's best universities.

### Campus location and facilities

Macquarie University's North Ryde campus is located in parklands only 30 minutes drive or train (15 kilometres) north-west of Sydney's central business district.

The campus is set on 126 hectares of peaceful parkland in one of Australia's premier high-technology corridors. The campus has a range of food outlets and facilities for people to meet. Apart from the state-of-the-art sport and aquatic centre, we have an acclaimed sculpture park, several museums and two hotels. Macquarie Centre, a major shopping complex, is also on the doorstep.

In 2009, we became the first university in Australia to have a train station on campus. We have also upgraded our bus services, so it's now easier to get to Macquarie than ever.

### New science laboratories

Our high-tech science teaching laboratories have been completely refurbished, to create a highly interactive learning and teaching environment. Through the application of digital technology aids such as microscopes can now be used in a totally new way, by projecting images onto computer screens and projector boards.

### Student services

We have a dedicated support services team for our international students. The team at **International Student Services (ISS)** provide comprehensive support for all international students. ISS can help with almost any enquiry—visa information, fees, social activities, study skills referrals and personal welfare. All international students have access to advice from an ISS adviser.

The Study Skills Support Unit provides academic and language enhancement support through individual consultations, workshops and online resources.

### Campus life

With one of the most culturally diverse student populations in Australia (Good Universities Guide, 2010), Macquarie University's campus is a safe, welcoming and friendly environment for international students.

We have over 100 **clubs, societies and collectives**. Joining one is a great way for you to meet new people on campus and develop special interests and skills. Almost every major nationality on campus has its own group. The Macquarie International Social Club, 'iClub', is also facilitated by ISS, with the help of student volunteers. Students have many options

for fun and physical activities on campus.

**The Macquarie University Sport and Aquatic Centre** caters for everyone—heated swimming pools, a gymnasium, cycle room, group fitness, lifestyle studios, squash courts and recreation courts are just some of the facilities available.

Macquarie International also have a dedicated **accommodation service** that provides support to international students with their options, including temporary accommodation, university accommodation and private accommodation. For other accommodation options located near Macquarie City Campus see page 32.

### Graduate outcomes

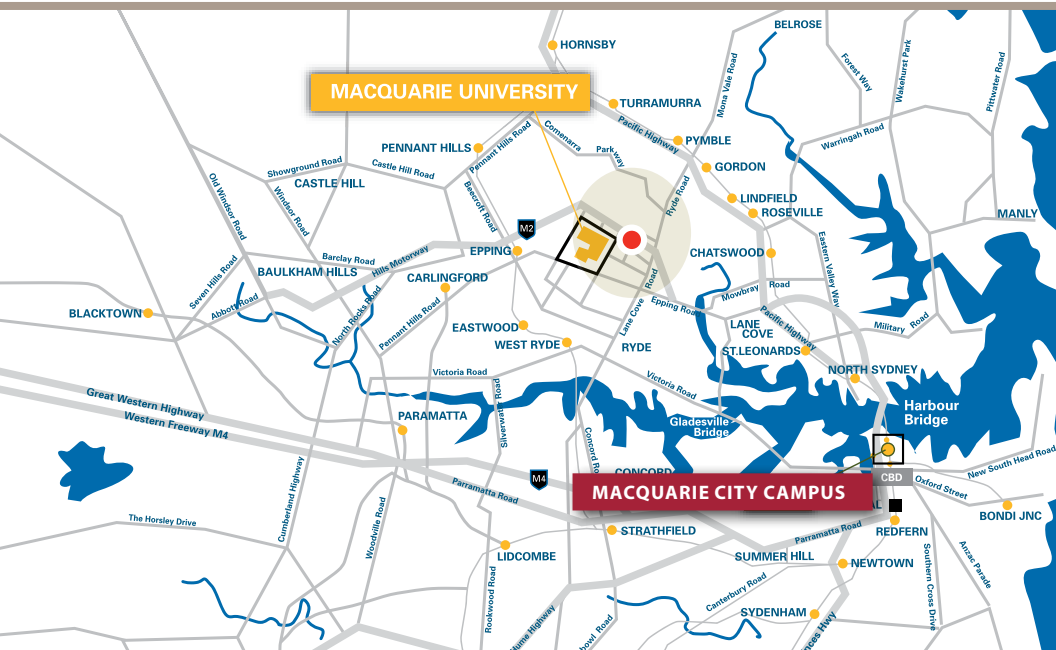
Macquarie's Graduate Development Program helps our students connect with people succeeding in their chosen field or industry, and to navigate the employment process. The program is designed to challenge and inspire students to identify the skills they need to make their future a success, and build their achievements through individual development plans, seminars and advice on job applications, interviews, relationships building and networking.

T: +61 2 9850 7346

E: [iso@mq.edu.au](mailto:iso@mq.edu.au)

Enquire online: [www.international.mq.edu.au/enquire](http://www.international.mq.edu.au/enquire)

[www.international.mq.edu.au](http://www.international.mq.edu.au)



## The city is your campus

### Great location

Conveniently located above Wynyard train station, Macquarie City Campus is minutes from the Australian Stock Exchange, Martin Place and many international business headquarters and close to main tourist attractions, including the Sydney Opera House, the Rocks, and Sydney Harbour Bridge.

### Quality teaching

Academics at Macquarie City Campus are highly trained professionals in their fields. Lecturers have the most up-to-date industry information as well as the academic credentials to ensure student's success at university.

### International learning environment

At Macquarie City Campus we have a diverse population with students from countries all around the world including Australia,

Bangladesh, China, India, Indonesia, France, Germany, Korea and Vietnam. This cultural mix means our students study in a truly international environment, with opportunities to develop friendships and connections across the world.

We respect individual faiths and religions, and have an on-campus prayer room where staff and students can worship.

### Smaller campus environment

At Macquarie City Campus we provide additional support through smaller class sizes, with lectures capped at 50 students and tutorials at 25. Our environment enables you to develop friendships with fellow students and provides an opportunity to get to know the city campus academic and administrative staff.

### On campus library

Macquarie City Campus has a small course-specific library and provides copies of all required texts. Students enrolled at the city campus can borrow books, utilise computer facilities, study in allocated quiet areas and seek assistance from librarians. As a Macquarie City Campus student, you can borrow from Macquarie University, North Ryde and access online resources of the University.

### Computer facilities

At the city campus, we have over 100 computers in four laboratories, with an additional 30 in the campus library. Students enrolled at Macquarie City Campus, have an email account and access to high-speed wireless internet.



## Get the most out of your experience

### Academic support

We run numerous free on-campus workshops to provide an engaging, healthy and supportive study environment. All workshops help students develop skills to succeed academically including:

- studying and academic skills
- test techniques
- academic lifestyle
- stress management.

### Student advisers

We have a student services team, offering on-going support to all of our students. Advisers can assist with matters such as:

- academic advice
- student visas
- health insurance
- tuition fees
- safety and security
- welfare
- social activities
- effective study methods.

### Campus security

Our campus is a safe and welcoming, with security is our top priority. The building has 24-hour a day security including video surveillance. As part of your orientation, you will receive information about how to stay safe, how to protect your personal belongings. Student service advisers are available to offer advice on safety and security both on and off the campus.

### Orientation and enrolment

At orientation you will receive important information on safety and security, your timetable, given a campus tour and receive your student identification card. We have a team of current city campus students or, who assist during orientation.

This gives you a great opportunity to ask questions about Macquarie City Campus or living in Sydney.

### Overseas Student Health Cover

It is a visa requirement that all international students have Overseas Student Health Cover (OSHC) for the duration of their student visa. During orientation week we'll help you arrange OSHC with our preferred provider and have a representative on campus twice a week to help with your enquiries. For more information see page 44.

### Student assistance line

If you need help or are worried about something, or if you have a general question about uni life, this service connects you with a wide range of experts who provide support at any time.

1800 CARE MQ (1800 2273 67)

### Health facilities

We have trained First Aid staff to help with medical emergencies and a network of referral contacts should you need additional care. Students enrolled at Macquarie City Campus can also use the health facilities located at the Macquarie University, North Ryde campus.

### Student Representative Group

The Student Representative Group (SRG) meets the Campus Director and Student Services Manager once a week. This time is to used discuss and resolve campus issues and plan social activities for new and existing students. Recent activities organised through the SRG include Harmony Day, Diversity Week and fundraisers for charities such as the Cancer Council. All students are welcome to become part of the SRG. For more information, visit [www.city.mq.edu.au/student-rep-group.html](http://www.city.mq.edu.au/student-rep-group.html)

### Student magazine

Macquarie City Campus' online student magazine, the *City Torch* is the best way to get entertaining articles, informative reviews and comments from members of our student body. The magazine is

designed for students and created by students. Submissions are welcome, whether it be a funny picture, video or movie you saw recently, *City Torch* would love to see it. If you want to get creative and share your ideas with others join the *City Torch* editorial group or submit articles to share with others. Visit, <http://citytorch.wordpress.com>

### Study and work

Students enrolled at Macquarie City Campus have a minimum of 20-hours of face-to-face teaching each week, or a maximum of 24-hours a week. You need roughly the same time each week to study after-hours. As an international student, you can work up to 20-hours a week, and unlimited hours during university vacation periods. If you were granted a student visa before 26 April 2008, you need to apply for 'Permission to Work' only after you have started your course in Australia. If you were granted a student visa on or after 26 April 2008, you will already have 'Permission to Work' automatically included with your visa [www.immi.gov.au](http://www.immi.gov.au)

### Sporting clubs and societies

Our students are welcome to join organised clubs and societies at Macquarie University, North Ryde which is a great way to make friends and pursue entertainment or sporting interests and societies.

### Supporting under 18s

Students under the age of 18 are allocated an on-campus student carer and are required to meet with their carer on a regular basis. During orientation, students will be provided with an emergency mobile number for you and your parents and are introduced to staff who can assist with your academic progress, or issues regarding your health, homestay or after-hour activities.

## About tuition fees and important dates

### Course list and fee information 2011

Tuition fees at Macquarie City Campus are the same at Macquarie University. Tuition fees will increase in 2012.

| CRICOS Code | Program  | Duration             | Total credit points | International students (AU\$) for 2011 |                      | Australian students (AU\$) for 2011 |                      |
|-------------|--|----------------------|---------------------|--|----------------------|-------------------------------------|----------------------|
|             |  |                      |                     | Fee per subject                        | Annual fee (approx.) | Fee per subject                     | Annual fee (approx.) |
| 001375G     | Bachelor of Arts major in Media, Culture, Communications | Six semesters        | 68                  | \$3,225*                               | \$38,700*            | \$720*                              | \$8,640              |
| 001375G     | Bachelor of Arts major in Cultural Studies               | Six semesters        | 68                  | \$3,225*                               | \$38,700*            | \$720*                              | \$8,640              |
| 067851C     | Bachelor of Commerce–Professional Accounting             | Six semesters        | 68                  | \$3,225*                               | \$38,700*            | \$1,201*                            | \$14,412             |
| 027343K     | Bachelor of Business Administration                      | Six semesters        | 72                  | \$3,225*                               | \$38,700*            | \$1,201*                            | \$14,412             |
| 030064B     | Master of International Business                         | Six semesters        | 48                  | \$3,456**                              | \$27,648             | \$2,636**                           | \$21,088             |
| 044928K     | Master of Information Technology                         | Six semesters        | 32                  | \$3,508**                              | \$28,064             | \$2,660**                           | \$21,280             |
| 068956G     | Master of Accounting (Professional)                      | One and a half years | 52                  | \$2,592*                               | \$23,328#            | \$1,881*                            | \$16,929#            |
| 022767D     | Master of Accounting (CPA Extension)                     | Two and a half years | 18                  | \$23,328                               |                      | \$16,929#                           |                      |

\*3 credit point subject  
 \*\*4 credit point subject  
 #Fee based on 27 credit points in the first year

This fee does not include the CPA examination fees. CPA Australia external fees are paid directly to CPA Australia and are approximately AU\$4,000 to AU\$5,000 for the six CPA program segments.  
[www.cpaaustralia.com.au](http://www.cpaaustralia.com.au)

Note: Permanent Residents in Commonwealth Supported Places (CSPs) must pay full cost per subject up-front before census date. No discounts apply. Australian Citizens receive a 20 per cent discount if payment is made before census date. Check Macquarie City Campus website for updated fees and census dates.

#### DISCLAIMER

The fees quoted in this brochure are by 3 or 4 credit point fees and estimated yearly fees payable for the program in 2011. The University reserves the right to increase fees for any given program on a yearly basis. Students will be subject to other fees, charges and conditions current for each semester in which they enrol and are advised to check these other fees, charges and conditions with the University before enrolling at any time. The University, its agents, contractors and employees will not be liable to students for any loss or damage arising directly or indirectly from the student's failure to make these checks. The University reserves the right to vary programs including their content, structure and graduation requirements from time to time. See [www.international.mq.edu.au/fee\\_policy](http://www.international.mq.edu.au/fee_policy)

More information

[www.city.mq.edu.au/dates-2011.html](http://www.city.mq.edu.au/dates-2011.html)

## Important dates

### Flexible start dates

Macquarie City Campus provides flexibility with three intakes a year for undergraduate programs. Core units are offered every semester together with a select range of elective units.

With three intakes a year, there is the potential to fast track a bachelor degree to complete in two years rather than the standard three.

Macquarie City Campus runs on a three semester system. International students for migration purposes are expected to enrol in a full-time load each semester.

### Undergraduate programs

|                     | Orientation       | Start of semester | Mid-semester break              | End of semester  |
|---------------------|-------------------|-------------------|---------------------------------|------------------|
| Semester one 2011   | 8–11 March 2011   | 14 March 2011     | 14–22 April 2011                | 10 June 2011     |
| Semester two 2011   | 5–8 July 2011     | 11 July 2011      | no break                        | 7 October 2011   |
| Semester three 2011 | 3–5 November 2011 | 7 November 2011   | 24 December 2011–3 January 2011 | 10 February 2012 |

### Postgraduate programs

|                   | Orientation         | Start of semester | Mid-semester break   | End of semester |
|-------------------|---------------------|-------------------|----------------------|-----------------|
| Semester one 2011 | 14–18 February 2011 | 21 February 2011  | 11–22 April 2011     | 30 June 2011    |
| Semester two 2011 | 5–8 August 2011     | 1 August 2011     | 19–30 September 2011 | 3 December 2011 |

Note: dates are subject to change and students should check the Macquarie City Campus website to confirm commencement and completion dates. Students enrolled in the postgraduate programs should check if they can enrol in summer session classes.

Students enrolled in an undergraduate program, currently, Commonwealth Supported Places (CSPs) are available in the March intake. To check CSP availability in 2012, please check the University Admissions Centre (UAC) website at [www.uac.edu.au](http://www.uac.edu.au)

More information

[www.city.mq.edu.au/fees.html](http://www.city.mq.edu.au/fees.html)

### Lisa Jackson, Managerial Accounting lecturer

Lisa has had considerable experience in teaching accounting at Macquarie University, both at the undergraduate and postgraduate levels since 1997. Lisa is able to combine accounting theory with her considerable practical experience. Lisa is a devoted lecturer and strives to create a proactive learning environment in which student participation is actively encouraged.



## Undergraduate programs

Offering a comprehensive learning experience that combines academic rigour, practical vocational skills and opportunities for social development.

### Broad educational experience

Our curriculum will enhance your learning experience and allow you to study subjects of interest both inside and outside your academic department. Through people and planet units you will meet people who study outside your discipline area and expand your professional and social network.

Our curriculum will ensure that you are better equipped with the skills required to compete in the global economy, by providing you with a broader academic and social experience at Macquarie University.

### People and planet units

Undergraduate students study one people and one planet unit.

Your people unit will develop your understanding of the social world and your role as a global citizen through learning

about the challenges of contemporary society. For example, a student studying business with an interest in learning about media, cultures and the economy might choose Free Cultures as their people unit.

An example of a student studying arts with an interest in developing practical techniques of reasoning might choose to study Critical Thinking as their people unit.

Your planet unit of study will help you to understand the physical world and the issues facing our planet. Through these units you will acquire the scientific and IT literacy needed to make a difference. For example a business administration student might choose Global IT and Society as their planet unit.

### People units

| Code    | Name                                | Faculty                | Department                        |
|---------|-------------------------------------|------------------------|-----------------------------------|
| HRM107  | Introduction to Human Resources     | Business and Economics | Business                          |
| LING109 | Language, Culture and Communication | Human Sciences         | Linguistics                       |
| MAS214  | Free Cultures                       | Arts                   | Media, Music and Cultural Studies |
| MKTG309 | Social Marketing and Sustainability | Business and Economics | Business                          |
| PHL137  | Critical Thinking                   | Arts                   | Philosophy                        |

### Planet units

| Code    | Name  | Faculty                | Department   |
|---------|---|------------------------|--------------|
| BUSL100 | Global Legal Frameworks for a Sustainable Planet        | Business and Economics | Business Law |
| ECON131 | Quantitative Methods in Economics, Business and Finance | Business and Economics | Economics    |
| ISYS100 | IT and Society  | Science                | Computing    |
| MATH123 | Mathematics 123   | Science                | Mathematics  |
| STAT170 | Introductory Statistics                                 | Science                | Statistics   |

### Capstone units

Each undergraduate degree contains a capstone unit. Capstone units are completed towards the end of a degree. They bring all the related areas of learning that the student has completed throughout their major or program of study to develop problem-solving skills and prepare the student for life as a graduate.

### Participation

Participation is a core value of Macquarie City Campus and is central to the learning experiences of our students. We encourage all of our students to actively contribute to the community and to engage with issues that face society. During the course of your Macquarie degree, you will have opportunities to participate in activities that will give you real-world experience relevant to your studies, whilst developing skills that are valued by employers.

From 2012 degrees will have built-in work placements or work-based learning activities. Other local and international opportunities, such as volunteering, research and community development activities, will enhance your university experience whilst making a contribution to the wider community.

We encourage you to take advantage of participation opportunities that will enhance your professional and personal development during the course of your degree.

### Range of assessments

To pass each subject students need to complete a number of assessments, including examinations, group work, assignments, research and oral presentations.

### Teaching methods


Students attend between 2–5 hours of classroom-based lectures and tutorials per unit, depending upon the study program.

### Course structure

Students must complete minimum 68–72 credit points required for the degree, either over two years or three years.

Macquarie City Campus offers the following undergraduate programs:

- Bachelor of Arts major in Media, Culture and Communications
- Bachelor of Arts major in Cultural Studies
- Bachelor of Commerce – Professional Accounting
- Bachelor of Business Administration



A portrait of Vikki H Brook, a young woman with long dark hair, smiling and looking upwards. She is wearing a white top. The background is a blurred outdoor setting with a building structure.

### Vikki H Brook, Australian Bachelor of Commerce – Professional Accounting

“At the city campus there is a cohesive culture and community environment. The lectures are really student focused and there is a friendly atmosphere. My lecturers are great and they understand the cultural differences between students. Studying at the city campus allows me to work and build my career at the same time as studying.”

# Bachelor of Arts

## major in Media, Culture and Communications or major in Cultural Studies

### Course information

#### Faculty

Arts

#### Area of study

Humanities

#### Study option

Two years fast track, three years full-time, part-time available (Australian students).

#### Subjects per year

8–12

### Course details

The Bachelor of Arts is a degree which allows you a high level of flexibility.

This degree is suitable for those who want to study a major in Media, Culture and Communication or Cultural studies.

#### Media, Communication and Culture

Combines the study key areas of media theory with cultural studies and international communication.

#### Cultural Studies

Emphasises innovative and creative approaches to contemporary issues in the arts, media and popular culture.

Note: Production units are not offered at Macquarie City Campus.

#### Suitable for

Students with an interest in culture, contemporary issues in the arts, media and popular culture.

#### Career opportunities

Employment opportunities are in a range of industries depending on the major area of study taken during the degree. Arts graduates can be found working in diverse areas which include advertising, community development, government, publishing, business

management, consultation services, translation, diplomacy, education, design, entertainment and the media.

Graduates with a Bachelor of Arts demonstrate skills and capabilities that are sought after by all employers, including creative problem solving, critical analysis, highly developed communication skills, flexibility and exposure to diverse cultural and intellectual backgrounds.

### Entry requirements

#### Academic requirement

It is desirable for applicants to have previous studies in media, social studies or English. See page 36 for country requirements.

#### English language requirements

IELTS (Academic English only) – minimum 6.5 overall, with a minimum 6.0 in each band.

For more English language requirement options see page 38.

#### Sample program

The table on page 11 and 12 indicate the subjects required to complete a major in Media, Culture and Communications or Cultural Studies.

### Sample program guide for students undertaking a major in Media, Culture and Communications

| Code             | Subject  | Credit points | Level |
|------------------|--|---------------|-------|
| <b>100 level</b> |  |               |       |
| BUSL100          | Global Legal Frameworks for a Sustainable Planet | 3             | 100   |
| CUL120           | Living Culture                                   | 3             | 100   |
| HRM107           | Introduction to Human Resources                  | 3             | 100   |
| ICOM100          | Introduction to International Communication      | 3             | 100   |
| MAS104           | Australian Media                                 | 3             | 100   |
| MAS105           | Media Cultures                                   | 3             | 100   |
|                  | <b>Total</b>                                     | <b>18</b>     |       |

|                  |   |           |     |
|------------------|---|-----------|-----|
| <b>200 level</b> |   |           |     |
| CUL220           | Subjectivity                                | 3         | 200 |
| CUL223           | Graffiti, Kitsch and Trash: Crimes of Style | 3         | 200 |
| CUL240           | Writing 1                                   | 3         | 200 |
| ICOM201          | International Television and beyond         | 3         | 200 |
| ICOM202          | International Communication Campaigns       | 3         | 200 |
| MAS203           | News and Current Affairs                    | 3         | 200 |
| MAS205           | Introduction to the Cinema                  | 3         | 200 |
| MAS214           | Free Cultures                               | 3         | 200 |
| MAS215           | Theories of Writing for the Media           | 3         | 200 |
|                  | <b>Total</b>                                | <b>27</b> |     |

|                  |   |           |     |
|------------------|---|-----------|-----|
| <b>300 level</b> |   |           |     |
| CUL321           | Unassimilable Bodies: UnAustralian Cultural Studies | 3         | 300 |
| CUL323           | Ways of Reading                                     | 3         | 300 |
| CUL324           | Multimedia: The Poetics of New Media                | 3         | 300 |
| ICOM301          | Global knowledge Society                            | 3         | 300 |
| ICOM303          | Writing for International Business and Finance      | 3         | 300 |
| ICOM304          | International Media Policy                          | 3         | 300 |
| MAS302           | Media Identities                                    | 3         | 300 |
| MAS304           | Screens, Images, Ideas                              | 3         | 300 |
|                  | <b>Total</b>  | <b>24</b> |     |

|                            |  |           |  |
|----------------------------|--|-----------|--|
| <b>Total credit points</b> |  | <b>69</b> |  |
|----------------------------|--|-----------|--|

Note: It is essential that students refer to degree rules and official unit sequences in the University handbook to ascertain their official study program vary from the sample program listed here. The handbook can be found at: [www.handbook.mq.edu.au/2011](http://www.handbook.mq.edu.au/2011)

More information  
[www.city.mq.edu.au/ba\\_mcst.html](http://www.city.mq.edu.au/ba_mcst.html)

## Bachelor of Arts continued

### Sample program guide for students undertaking a major in Cultural Studies

| Code             | Subject  | Credit points | Level |
|------------------|--|---------------|-------|
| <b>100 level</b> |  |               |       |
| BUSL100          | Global Legal Frameworks for a Sustainable Planet | 3             | 100   |
| CUL120           | Living Culture                                   | 3             | 100   |
| CUL121           | Introduction to International Communication      | 3             | 100   |
| HRM107           | Introduction to Human Resources                  | 3             | 100   |
| MAS104           | Australian Media                                 | 3             | 100   |
| MAS105           | Media Cultures                                   | 3             | 100   |
|                  | <b>Total</b>                                     | <b>18</b>     |       |


|                  |   |           |     |
|------------------|---|-----------|-----|
| <b>200 level</b> |   |           |     |
| CUL220           | Subjectivity                                | 3         | 200 |
| CUL221           | Australian Cultural Studies                 | 3         | 200 |
| CUL223           | Graffiti, Kitsch and Trash: Crimes of Style | 3         | 200 |
| CUL224           | The Cultural Studies of Work                | 3         | 200 |
| CUL240           | Writing 1                                   | 3         | 200 |
| MAS203           | News and Current Affairs                    | 3         | 200 |
| MAS205           | Introduction to the Cinema                  | 3         | 200 |
| MAS214           | Free Cultures                               | 3         | 200 |
| MAS215           | Theories of Writing for the Media           | 3         | 200 |
|                  | <b>Total</b>                                | <b>27</b> |     |

|                  |   |           |     |
|------------------|---|-----------|-----|
| <b>300 level</b> |   |           |     |
| CUL320           | Post 9/11: The Cultural Politics of Terror          | 3         | 300 |
| CUL321           | Unassimilable Bodies: UnAustralian Cultural Studies | 3         | 300 |
| CUL323           | Ways of Reading                                     | 3         | 300 |
| CUL324           | Multimedia: The Poetics of New Media                | 3         | 300 |
| CUL350           | Advanced Research in Cultural Studies               | 3         | 300 |
| MAS304           | Screens, Images, Ideas                              | 3         | 300 |
| MAS310           | Writing Personal Narratives                         | 3         | 300 |
| MAS311           | Narrative style and Strategy                        | 3         | 300 |
|                  | <b>Total</b>  | <b>24</b> |     |

|                            |           |
|----------------------------|-----------|
| <b>Total credit points</b> | <b>69</b> |
|----------------------------|-----------|

Note: It is essential that students refer to degree rules and official unit sequences in the University handbook to ascertain their official study program vary from the sample program listed here. The handbook can be found at: [www.handbook.mq.edu.au/2011](http://www.handbook.mq.edu.au/2011)

More information  
[www.city.mq.edu.au/ba\\_cst.html](http://www.city.mq.edu.au/ba_cst.html)



**Jade Waite, Australian  
Bachelor of Arts, Media**

“Some of the things I really like about the city campus are that the people are really kind and friendly, the travel is very easy and the teachers are easy to approach. In fact, the smaller class sizes allow for more interaction with the lecturers.”

# Bachelor of Commerce – Professional Accounting

## Course information

### Faculty

Business and Economics

### Area of study

Business, commerce, economics, finance, statistics.

### Study options

Two years fast track, three years full-time, part-time (Australian students).

### Subjects per year

8–12

## Course details

This program provides an excellent foundation for a range of accounting based careers and satisfies the requirements for entry into professional associations, Certified Practising Accountants (CPA) and the Institute of Chartered Accountants in Australia (ICAA).

Students will develop an ability to think strategically and work independently, whilst improving their business, leadership and communication skills.

### Suitable for

This course is suitable for students who wish to fulfil tertiary educational requirements for entry into the CPA Program or the CA Program. Students will develop an ability to think strategically and work independently, whilst improving their business, leadership and communication skills.

### Career opportunities

Graduates gain employment as strategic business advisers, management consultants, accountants, stockbrokers, taxation consultants, finance analysts, finance advisers, auditors, investment managers, bankers and future traders.

## Entry requirements

### Academic requirement

A sound knowledge or equivalent of mathematics. See page 36 for country requirements.

### English language requirements

IELTS (Academic English only) – minimum 6.5 overall, with a minimum of 6.0 in each band.

For more English language requirement options see page 38.

### Sample program

The table on page 15 is a sample study program only. The units listed in this sample program may not be a true representation of what an official study program will look like for this course. This sample program shows an example of possible units, which could be taken under this area of study.

Students can select from a variety of electives that are offered each semester. These electives can be selected during the enrolment period.

## Accreditation

Graduates who have completed a Bachelor of Commerce – Professional Accounting have completed an accredited course with CPA Australia and Institute of Accountants and Chartered Accountants (ICAA). Students are eligible to enrol into CPA and CA programs.

With more than 112,000 members, CPA Australia is the largest association of finance, accounting and business professionals in Australia. CPA Australia delivers professional recognition, the highest standards of technical competence, opportunities to interact and build worthwhile business contacts,

timely and relevant information, and the tools for lifetime career growth. CPAs work at all levels, in all industries, anywhere in the world. These include public practice (including the 'Big Four' accounting firms), commonwealth, state or local government organisations and the top 100 companies in Australia. For more information on CPA Australia, visit [www.cpaaustralia.com.au](http://www.cpaaustralia.com.au)

The ICCA is the professional body representing Chartered Accountants in Australia. ICAA extends to more than 54,000 business leaders and represents 43,000 Chartered Accountants and 11,000 of Australia's best accounting graduates.

ICAA delivers visionary projects by setting the benchmark for the highest ethical, professional and educational standards while enhancing and promoting the Chartered Accountant brand. Chartered Accountants are internationally recognised and highly sought-after for their financial expertise, technical expertise and business abilities. For more information on ICCA, visit [www.charteredaccountants.com.au](http://www.charteredaccountants.com.au)

Further information:  
[www.accg.mq.edu.au](http://www.accg.mq.edu.au)

**Sample program guide for students undertaking a Bachelor of Commerce – Professional Accounting**

| Code                 | Subject                                    | Credit points | Level |
|----------------------|--|---------------|-------|
| <b>100 level</b>     |  |               |       |
| ACCG100              | Accounting IA                              | 3             | 100   |
| ACCG101              | Accounting 1B                              | 3             | 100   |
| ACCG106              | Accounting Information for Decision-Making | 3             | 100   |
| ACST101              | Techniques and Elements of Finance         | 3             | 100   |
| BBA102               | Principles of Management                   | 3             | 100   |
| ECON111              | Microeconomic Principles                   | 3             | 100   |
| LING109              | Language, Culture and Communication        | 3             | 100   |
| MAS214               | Free Cultures                              | 3             | 100   |
| MKTG101              | Marketing Fundamentals                     | 3             | 100   |
| STAT170              | Introductory to Statistics                 | 3             | 100   |
| <b>Total credits</b> |  | <b>24</b>     |       |

|                      |   |           |     |
|----------------------|---|-----------|-----|
| <b>200 level</b>     |   |           |     |
| ACCG200              | Fundamentals of Management Accounting     | 3         | 200 |
| ACCG224              | Intermediate Financial Accounting         | 3         | 200 |
| ACCG250              | Accounting Systems Design and Development | 3         | 200 |
| ACCG253              | Financial Management 3 200                | 3         | 200 |
| BUSL250              | Business Law                              | 3         | 200 |
| MKTG203              | Consumer Behaviour                        | 3         | 200 |
| <b>Total credits</b> |   | <b>18</b> |     |

|                      |   |           |     |
|----------------------|---|-----------|-----|
| <b>300 level</b>     |   |           |     |
| ACCG301              | Organisational Planning and Control         | 3         | 300 |
| ACCG308              | Corporate Accounting and Reporting          | 3         | 300 |
| ACCG325              | Financial Accounting Theory and Practice    | 3         | 300 |
| ACCG340              | Auditing and Assurance Services             | 3         | 300 |
| ACCG399              | Accounting research and practice (capstone) | 3         | 300 |
| BUSL301              | Corporations Law                            | 3         | 300 |
| BUSL320              | Revenue Law                                 | 3         | 300 |
| <b>Total credits</b> |   | <b>21</b> |     |

|                                   |  |           |  |
|-----------------------------------|--|-----------|--|
| <b>Total credit point balance</b> |  | <b>69</b> |  |
|-----------------------------------|--|-----------|--|

Note: It is essential that students refer to degree rules and official unit sequences in the University handbook to ascertain their official study program vary from the sample program listed here. The handbook can be found at: [www.handbook.mq.edu.au/2011](http://www.handbook.mq.edu.au/2011)

The professional accounting sequence meets the tertiary education requirements of CPA Australia for CPA status, the Institute of Chartered Accountants in Australia (ICAA) for CA status and the National Institute of Accountants (NIA) for PNA status.

More information  
[www.city.mq.edu.au/bcom\\_accg.html](http://www.city.mq.edu.au/bcom_accg.html)

# Bachelor of Business Administration

The degree is a popular general management degree designed for students who wish to pursue a career in business management.

## Course information

### Faculty

Business and Economics

### Area of study

Business, commerce, economics, statistics and marketing.

### Study options

Two years fast track, three years full-time, part-time (Australian students).

### Subjects per year

8–12

### Course details

This course offers students the chance to gain skills in both the private and public sectors. It offers comprehensive business training and enhances an understanding of how to increase business internationalisation and competitiveness.

### Suitable for

This course is suitable for students who would like to gain a tertiary qualification in specific areas of business administration. It gives an in-depth understanding of the complex web of business interactions that occur in the current global market.

### Career opportunities

Graduates are employed in accounting, banking, business management, consulting, financial management, international business, marketing and recruitment.

## Entry requirements

### Academic requirements

A sound knowledge or equivalent of mathematics. See page 36 for country requirements.

### English language requirements

IELTS (Academic English only) – minimum 6.5 overall, with 6.0 in each band.

For more English language requirement options see page 38

This degree is not an accredited degree with CPA Australia and Institute of Accountants and Chartered Accountants (ICAA).

See Bachelor of Commerce – Professional Accounting for professional recognition on page 14.

### Sample program

The Bachelor of Business Administration is made up of a range of subjects, including marketing, finance and accounting.

The table on page 17 is a sample study program only. The units listed in this sample program may not be a true representation of what an official study program will look like for this course. This sample program shows an example of possible units, which could be taken under this area of study.

Students can select from a variety of electives that are offered each semester. These electives can be selected during the enrolment period.

### Sample program guide for students undertaking a Bachelor of Business Administration

| Code             | Subject                                    | Credit points | Level |
|------------------|--|---------------|-------|
| <b>100 level</b> |  |               |       |
| ACCG101          | Accounting 1B                              | 3             | 100   |
| ACCG106          | Accounting Information for Decision-Making | 3             | 100   |
| ACST101          | Techniques and Elements of Finance         | 3             | 100   |
| BBA102           | Principles of Management                   | 3             | 100   |
| ECON111          | Microeconomic Principles                   | 3             | 100   |
| HRM107           | Introduction to Human Resources            | 3             | 100   |
| MATH123          | Mathematics                                | 3             | 100   |
| MKTG101          | Marketing Fundamentals                     | 3             | 100   |
| PHL137           | Critical Thinking                          | 3             | 100   |
| STAT170          | Introductory Statistics                    | 3             | 100   |
|                  | <b>Total</b>                               | <b>30</b>     |       |

|                  |                                       |           |     |
|------------------|---------------------------------------|-----------|-----|
| <b>200 level</b> |                                       |           |     |
| ACCG200          | Fundamentals of Management Accounting | 3         | 200 |
| ACCG253          | Financial Management                  | 3         | 200 |
| BBA216           | Business Communication Skills         | 3         | 200 |
| BUSL250          | Business Law                          | 3         | 200 |
| MKTG202          | Marketing Research                    | 3         | 200 |
| MKTG203          | Consumer Behaviour                    | 3         | 200 |
| MKTG204          | Integrated marketing                  | 3         | 200 |
| MKTG208          | Marketing Management                  | 3         | 200 |
|                  | <b>Total</b>                          | <b>24</b> |     |

|                  |                            |           |     |
|------------------|----------------------------|-----------|-----|
| <b>300 level</b> |                            |           |     |
| ACCG353          | Corporate Financial Design | 3         | 300 |
| BBA315           | Business Forecasting       | 3         | 300 |
| BBA320           | Asian Business Environment | 3         | 300 |
| BBA350           | Strategic Management I     | 3         | 300 |
| BBA360           | Business Project           | 3         | 300 |
| MKTG303          | Marketing Strategy         | 3         | 300 |
|                  | <b>Total</b>               | <b>18</b> |     |

|                            |  |           |  |
|----------------------------|--|-----------|--|
| <b>Total credit points</b> |  | <b>72</b> |  |
|----------------------------|--|-----------|--|

Note: It is essential that students refer to degree rules and official unit sequences in the University handbook to ascertain their official study program vary from the sample program listed here. The handbook can be found at: [www.handbook.mq.edu.au/2011](http://www.handbook.mq.edu.au/2011)

More information  
[www.city.mq.edu.au/bba.html](http://www.city.mq.edu.au/bba.html)

## Workplace internships



**Simon Bernhard, Australian Bachelor of Business Administration Internship with SAP Australia Human Resources June–September 2010**

“Working with one of the world’s leading providers of business software while undertaking a degree at Macquarie City Campus, is a great experience. I get to work in their Human Resources department and work closely with the HR Manager and Director on really interesting projects. Having work experience on my resumé will make me more competitive when I look for work in the future”.

We have a large number of exciting internship placements in accounting, finance, journalism, marketing, media, and many more.

Macquarie City Campus offers internships for students wishing to gain unpaid workplace experience within a business environment. Internships provide on-the-job training, practical work experience and increase your potential to obtain future work in your field of study. Internships are 20-hours a week for 12–16 weeks however, in some instances duration and hours can be negotiated with the host company.

Internships enable you to:

- experience Australian workplace culture
- transfer your knowledge from the classroom to workplace
- develop your technical skills
- improve your English and workplace communication skills
- increase your potential to obtain future work through your established business contacts
- obtain a workplace reference at the end of your internship.

This is an excellent opportunity to gain unpaid work experience and relate much of the theory learnt in the classroom to a practical workplace environment.

More information

[www.city.mq.edu.au/internships.html](http://www.city.mq.edu.au/internships.html)

## Postgraduate programs

Macquarie University has an international reputation for teaching quality postgraduate programs suitable for an ever-changing workplace environment.

With the expectations of employers constantly changing, Macquarie University has developed postgraduate programs that develop already-acquired skills and ensure graduates set professional benchmarks.


### Theory and practice

Macquarie University postgraduate degrees are known for their mix of theoretical and practical disciplines. This level of understanding provides students with the expertise needed to work in an Australian and international setting.

The CRICOS Code for postgraduate studies:

- 068956G  
Master of Accounting (Professional)
- 022767D  
Master of Accounting (CPA Extension)
- 030064B  
Master of International Business
- 044928K  
Master of Information Technology

More information  
[www.city.mq.edu.au/mit.html](http://www.city.mq.edu.au/mit.html)



### Julia Grummin, German Master of International Business, graduate 2010

"My postgraduate degree has been an unforgettable degree because there were a lot of real life case studies which helps put life into perspective. The lecturers were always sharing their work experience with students, especially in international accounting. It is important to receive that knowledge and not just textbook knowledge."

## Study Accounting

Australia's leading postgraduate accounting qualification.

### Course information

#### Faculty

Business and Economics

#### Area of study

Business, commerce, economics, finance, statistics.

#### Study options

Professional: one and a half years  
CPA Extension: two and a half years

#### Subjects per year

13 (Professional) + 6 (CPA units)

### Course details

The program enables students to obtain a university qualification and receive extensive academic support while they prepare for the CPA external examinations. It places particular emphasis on communicative competence as well as strong technical skills.

There are 13 core units, which make up the Master of Accounting (Professional) and six units of the CPA program.

### Suitable for

Non-accounting graduates seeking to become qualified professional accountants.

Classes are held during the day and in the evening for each study period. Local students can study full-time or part-time, however international students must enrol in a full-time study load each study period.

### Career opportunities

Graduates of the Master of Accounting (CPA Extension) find careers in accounting, financial analysis, auditing, taxation, risk management, system design and analysis, financial control, company secretarial and merchant banking.

### Entry requirements

#### Academic requirements

Students must hold a recognised bachelor degree with a GPA of 2.70. Applicants must have their degree qualifications assessed by CPA for the Master of Accounting (CPA

Extension). Please contact CPA Australia for details on the assessment procedure. Visit [www.cpaaustralia.com](http://www.cpaaustralia.com)

### English language requirements

IELTS (Academic English only)

Minimum 6.5 overall, with minimum 6.0 in each section.

TOEFL (paper based test)

Minimum 580 overall with:

- 53 Listening:
- 52 Reading
- 59 Structure/written expression
- 5.0 TWE

TOEFL (computer based test)

Minimum 237 overall with:

- 19 Listening
- 19 Reading
- 25 Structure/writing

TOEFL (internet based test)

Minimum 92 overall with:

- 18 Listening
- 17 Reading
- 22 Writing
- 22 Speaking

### Work experience requirements

No work experience required. However it can be useful when examining case studies, or discussing workplace situations.

### Lu Miu, Chinese Master of Accounting (Professional)

"The location of the city campus is really convenient for me. It's so easy to get anywhere and there's so much to do around the city. One of my interesting classes is Corporate Law which is a challenging subject but very practical. Some of my classes are held in the evening which gives me time to look at the next topic before class time."



# Master of Accounting (CPA Extension) and Master of Accounting (Professional)

## Master of Accounting (Professional)

**For university:** University graduates of any discipline who wish to obtain a qualification that is fully recognised by CPA Australia and Institute of Accountants and Chartered Accountants (ICAA).

**Structure:** Completion of 13 units over three semesters, and one vacation session (ACCG854 or ACCG857).

| Study period   | Unit code | Unit name                       | Pre-requisites      |
|----------------|-----------|---------------------------------|---------------------|
| One            | ACCG849   | Economic Analysis               | Nil                 |
|                | ACCG851   | Business Law                    | Nil                 |
|                | ACCG860   | Quantitative Methods            | Nil                 |
|                | ACCG861   | Principles of Accounting        | Nil                 |
| Summer session | ACCG854   | Company Law                     | ACCG851             |
| Two            | ACCG862   | Financial Accounting            | ACCG861(P)          |
|                | ACCG852   | Managerial Accounting           | ACCG860 and ACCG861 |
|                | ACCG853   | Accounting Information Systems  | ACCG861             |
|                | ACCG857   | Taxation Law                    | ACCG854 and ACCG861 |
| Three          | ACCG856   | Auditing and Assurance Services | ACCG853 and ACCG862 |
|                | ACCG855   | Corporate Accounting            | ACCG862             |
|                | ACCG858   | Financial Management and Policy | ACCG849 and ACCG860 |
|                | ACCG859   | Current Issues in Accounting    | ACCG862             |

Note: The structure above represents a full-time study load. International students must enrol full-time. Domestic students may study part-time.

## CPA Australia accreditation

Students must submit their relevant educational qualifications to CPA Australia with an application fee of approximately AU\$350 (this fee is rebatable against students' first CPA segment enrolment fee). The assessment process can take up to three months. At the end of the final semester of the Master of Accounting (Professional), students apply to CPA Australia for associate membership.

## Master of Accounting (CPA Extension)

**For international:** International students who wish to reside in Australia while gaining a professional accounting qualification, or domestic students who require extensive support for the CPA program.

**Structure:** 13 units of the Master of Accounting (Professional) and the CPA Extension component. The Masters degree includes completion of the CPA Australia program and Macquarie's CPA support units (four core and two elective).

| Compulsory CPA units                         | Elective support units                    |
|--|---|
| ACCG907 – Financial Reporting and Disclosure | ACCG904 – Advanced Auditing and Assurance |
| ACCG908 – Strategic Management Accounting    | ACCG905 – Financial Risk Management       |
| ACCG913 – Ethics and Governance              | ACCG909 – Advanced Taxation               |
| ACCG903 – Business Strategy and Leadership   | ACCG914 – Contemporary Business Issues    |

CPA Australia External Examination fees are paid directly to CPA Australia and are approximately AU\$4,000 to AU \$5,000 for the six CPA Program segments.

Note: It is essential that students refer to degree rules and official unit sequences in the University handbook to ascertain their official study program vary from the sample program listed here. The handbook can be found at: [www.handbook.mq.edu.au/2011](http://www.handbook.mq.edu.au/2011)

More information

[www.city.mq.edu.au/macc.html](http://www.city.mq.edu.au/macc.html)

# Master of International Business

Macquarie University is internationally known for its strength in the field of business and commerce.

## Course information

### Faculty

Business and Economics

### Study options

Course duration is one year for those students with exemption from Gateway units or one and a half years for those with no or some business background.

Full-time or part-time equivalent (Australian students only).

### Number of units

16

## Course details

This is a modern business degree with a global outlook. This program provides the opportunity to acquire contemporary knowledge and skills in core business disciplines with an international focus. Core studies include in finance, accounting, marketing and economics, together with elective units chosen from a range of business disciplines.

## Suitable for

Suitable for recent graduates planning to work in a multinational environment.

## Entry requirements

### Academic requirement

Students must hold a recognised Bachelor degree with a GPA of 2.70. Students who do not have the sufficient background in business may be required to complete the Graduate Certificate in Business first.

### English language requirements

IELTS (Academic English only)

Minimum 6.5 overall, with minimum 6.0 in each section.

TOEFL (paper based test)

Minimum 580 overall with

- 53 Listening
- 52 Reading
- 59 Structure/written expression
- 5.0 TWE

TOEFL (computer based test)

Minimum 237 overall with:

- 19 Listening
- 19 Reading
- 25 Structure/writing

TOEFL (internet based test)

Minimum 92 overall with:

- 18 Listening
- 17 Reading
- 22 Writing
- 22 Speaking

## Work experience requirements

No work experience required. However it can be useful when examining case studies, or discussing workplace situations.

## Career opportunities

Graduates work in general management, export and import management, management consulting, international licensing, business policy consulting, joint venture management, foreign exchange trading and international marketing.

## Sample course structure

The table on page 23 is a sample study program only. The units listed in this sample program may not be a true representation of what an official study program will look like for this course.

This sample program shows an example of possible units, which could be taken under this area of study.

## Gateway units

The new programs will feature gateway units to assist students who do not have a relevant undergraduate degree. The purpose of these units is to give students the confidence and a foundation knowledge to successfully complete their degree.

### Sample program guide for students undertaking a Master of International Business

| Code   | Subject                              | Credit points | Level |
|--|--------------------------------------|---------------|-------|
| <b>Gateway units (students with relevant business background may be exempt from gateway units, allowing them to finish the degree in two semesters).</b> |                                      |               |       |
| ACCG611  | Principles of Accounting             | 4             | 600   |
| ACST603  | Principles of Finance                | 4             | 600   |
| ECON633  | Intermediate Economics               | 4             | 600   |
| MKTG696  | Introduction to Marketing Management | 4             | 600   |
| <b>Total</b>   |                                      | <b>16</b>     |       |

| <b>Core units</b> |                                    |           |     |
|-------------------|------------------------------------|-----------|-----|
| ACCG835           | International Accounting           | 4         | 800 |
| ECON847           | International Trade                | 4         | 800 |
| ECON867           | International Financial Management | 4         | 800 |
| MKTG801           | International Marketing            | 4         | 800 |
| <b>Total</b>      |                                    | <b>16</b> |     |

| <b>Suggested elective units</b> |                                       |           |     |
|---------------------------------|---------------------------------------|-----------|-----|
| BUS851                          | Comparative Human Resource Management | 4         | 800 |
| MKTG803                         | Marketing Operations                  | 4         | 800 |
| ACCG832                         | Business and Financial Analysis       | 4         | 800 |
| BUS803                          | Strategic Operations Management       | 4         | 800 |
| <b>Total</b>                    |                                       | <b>16</b> |     |

|                            |  |           |  |
|----------------------------|--|-----------|--|
| <b>Total credit points</b> |  | <b>48</b> |  |
|----------------------------|--|-----------|--|

Note: It is essential that students refer to degree rules and official unit sequences in the University handbook to ascertain their official study program vary from the sample program listed here. The handbook can be found at: [www.handbook.mq.edu.au/2011](http://www.handbook.mq.edu.au/2011)

More information  
[www.city.mq.edu.au/mib.html](http://www.city.mq.edu.au/mib.html)

# Master of Information Technology

The Master of Information Technology is accredited by the Australian Computer Society  
[www.acs.org.au](http://www.acs.org.au)

## Course information

### Faculty

Science

### Area of study

Computing, engineering and technology

### Number of units

8

### Study options

Two semesters full-time (eight months), part-time available (Australian students)

### Area of study

Computing, engineering and technology.

## Course details

The Master of Information Technology in addresses the continual demand for IT professionals who can combine technical savvy with a deep understanding of the businesses. Our program is designed to provide you with an overview of global business strategy and equip you with the analytic, communication and project management skills to understand the IT-business interface.

## Suitable for

This program is designed for those who want to explore the depth and breadth in planning, risk management, change control and provides the opportunity to analyse business systems and their construction from initial specification through to business design, testing and management.

## Career opportunities

This program gives you the opportunity to develop specialist knowledge in key growth areas within the information and communication technologies industry. This can give you a competitive advantage in employment over recent graduates from bachelor programs, and will help you advance your career in your chosen field.

## Work experience requirements

Relevant work experience is an advantage.

## Entry requirements

### Academic requirement

Bachelor degree with substantial computing component with a GPA of 2.70 or graduate diploma in an ICT discipline or bachelor degree in non-ICT discipline and 3 years of experience.

### English language requirements

IELTS (Academic English only)

Minimum 6.5 overall, with minimum 6.0 in each section.

TOEFL (paper based test)

Minimum 580 overall with:

- 53 Listening
- 52 Reading
- 59 Structure/written expression
- 5.0 TWE

TOEFL (computer based test)

Minimum 237 overall with:

- 19 Listening
- 19 Reading
- 25 Structure/writing

TOEFL (internet based test)

Minimum 92 overall with:

- 18 Listening
- 17 Reading
- 22 Writing
- 22 Speaking

### Sample course structure

The table below is a sample study program only. The units listed in this sample program may not be a true representation of what an official study program will look like for this course. This sample program shows an example of possible units, which could be taken under this area of study.

### Sample program guide for students undertaking a Master of Information Technology

| Code                       | Subject  | Credit points | Level |
|----------------------------|--|---------------|-------|
| ITEC800                    | Systems Engineering Process                              | 4             | 800   |
| ITEC841                    | Project and Risk Management                              | 4             | 800   |
| ITEC832                    | Enterprise Application Integration                       | 4             | 800   |
| ITEC842                    | Enterprise Management                                    | 4             | 800   |
| ITEC871                    | Information Systems Design and Management                | 4             | 800   |
| ITEC872                    | Data Mining and Business Intelligence                    | 4             | 800   |
| ITEC808                    | Literature Review – Major Information Technology Project | 4             | 800   |
| ITEC809                    | Development – Major Information Technology Project       | 4             | 800   |
| <b>Total credit points</b> |  | <b>32</b>     |       |

Note: It is essential that students refer to degree rules and official unit sequences in the University handbook to ascertain their official study program vary from the sample program listed here. The handbook can be found at: [www.handbook.mq.edu.au/2011](http://www.handbook.mq.edu.au/2011)

More information  
[www.city.mq.edu.au/MIT.html](http://www.city.mq.edu.au/MIT.html)

### Luis Ortega, Venezuelan Master of Information Technology

“The city campus is lively and I see it as my campus. On this campus I’ve met a lot of people from different countries and backgrounds. It’s an interesting place where you can share experiences with other students.”

## Alternative pathway option

# Macquarie University Foundation Program

Macquarie University Foundation Programs prepares students for entry into the first year of a bachelor degree at Macquarie.

### Dedicated pathway to Macquarie

Macquarie City Campus and Macquarie University have collaborated to create the Macquarie University Foundation Program (MQFP). While completing your foundation program, you will study at Macquarie City Campus and depending on the undergraduate program you wish to study, you can continue your bachelor degree at the North Ryde or city campus. You will also participate in an orientation and various social and support programs to make you feel comfortable and familiarise yourself with the campus. Once you commence your undergraduate studies, you can access the

vast array of services and facilities at Macquarie University, North Ryde including the library, counselling and health services, gymnasium, student clubs and societies.

Once you successfully complete your foundation program, you have two distinct advantages:

- a university place waiting for you at either the Macquarie University North Ryde or city campus;
- access to high-quality teaching, which will prepare you for your Macquarie University undergraduate degree.



### Dates 2011

|                    | Semester one     | Semester two      | Semester three  |
|--------------------|------------------|-------------------|-----------------|
| Classes commence   | 28 February 2011 | 27 June 2011      | 24 October 2011 |
| Final day of class | 30 May 2011      | 26 September 2011 | 30 January 2012 |

| Courses                    | Annual fees (approx.) (AU\$) | Fee per credit point (AU\$) |
|----------------------------|------------------------------|-----------------------------|
| Fast track (eight months)  | \$21,000                     | \$617.65                    |
| Standard track (12 months) | \$24,000                     | \$470.59                    |

### FEE-HELP government loan scheme

Australian citizens and permanent humanitarian visa holders are eligible for FEE-HELP assistance. Visit [www.goingtouni.gov.au](http://www.goingtouni.gov.au)

## Support services

At Macquarie City Campus we have thought of everything to make your time here enjoyable and successful.

We have designed the foundation program to ensure you get support to keep your studies on track. You have the flexibility of commencing in February, June or October. At every step of the way, you will benefit from our small class sizes, additional course material and academic support. We have a dedicated team of staff who are highly skilled in answering queries and who can help organise your studies, select the right university course and manage issues you may encounter.

When you study the foundation program, you can choose from over 50 Macquarie University undergraduate courses from the four faculties:

- Arts
- Business and Economics
- Science
- Human Sciences

## Course structure

Macquarie City Campus offers a 36-week or 52-week Macquarie University Foundation Program course, depending on a student's high school results.

## The CRICOS codes for Macquarie University Foundation Program

- 073069G Fast track (8 months)
- 055929G Standard (12 months)

Macquarie University Foundation Program meets the requirements for Foundation Programs which have been registered on CRICOS (Australian Commonwealth Register of Institutions and Courses) for delivery in Australia to overseas students providing an academic preparation for seeking entry to first year undergraduate study or its equivalent.



### Kelly Yang, Chinese Macquarie University Foundation Program

"I chose to do my foundation program at the city campus of Macquarie University for its convenient location, small class sizes, positive reputation and great teaching staff. The campus has a fun atmosphere and lots of social activities to participate in. I like the small campus as it's easy to make new friends, and you get to know your lecturers really well, who are always willing to help."

# Pathways to a university degree

Sydney Institute of Business and Technology (SIBT) provides a pathway to Macquarie University and Macquarie City Campus.

SIBT offers higher education diplomas, advanced diplomas and an associate degrees.

Students who may not achieve the academic or English requirements for direct entry into Macquarie University or Macquarie City Campus can complete a SIBT diploma, the equivalent of the first year of a Macquarie University bachelor degree.

Upon successful completion, SIBT graduates enter the second year of a bachelor degree with full unit credits. The SIBT pathway is a practical and assured way to save time and money.

SIBT offers a supportive study environment in two campus locations, with small class sizes, state-of-the-art facilities, academic and welfare counselling, and access to Macquarie University services and facilities. Students are able to study units across both campuses in one semester.\*

The SIBT diploma has been delivered at Macquarie University for over 14 years and more than 15,000 graduates have completed their qualification and progressed into second year university studies. With SIBT, students can achieve the degree and career they want.

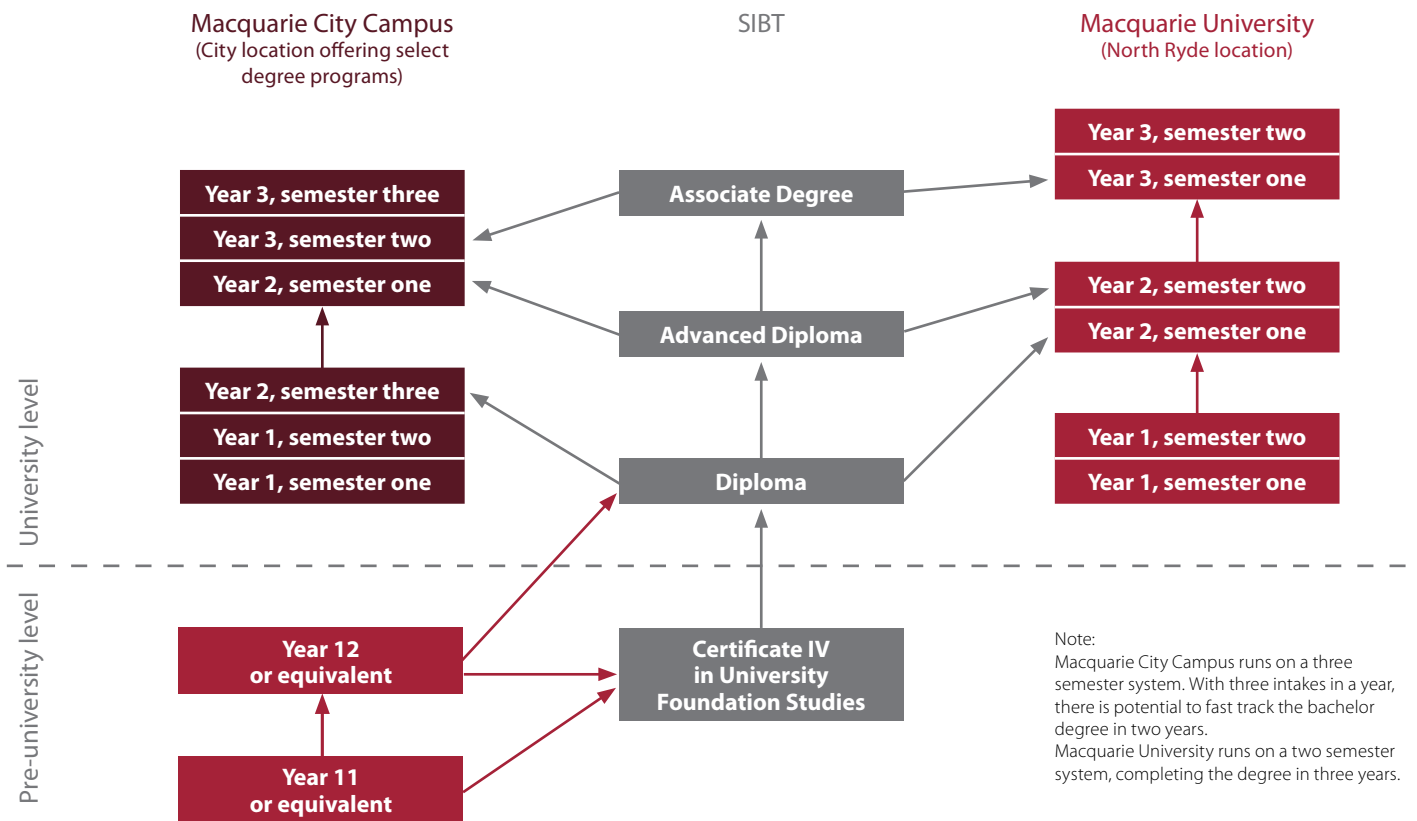
SIBT offer higher education diplomas in:

- arts
- business administration
- commerce
- communication
- computing
- electronic engineering

Students graduating from the SIBT diploma progress to the second year of a Macquarie University bachelor degree, at Macquarie University or Macquarie City Campus.

\*Note: units are timetabled according to student demand. In some semesters units may be offered at one SIBT location only.

## Pathways to a university degree



### Flexible study options

Semester commencement dates are:

- February
- June
- October

### Standard and fast track

The diploma courses consist of eight academic units. Students who choose to fast track their studies will study four units per semester over two semesters (eight months). For the standard track study option students complete eight units over three semesters (12 months). SIBT will advise the most suitable option based on students' previous academic and English examination results. Students eligible for diploma fast track may choose to study standard track if they prefer.

### English requirements

A minimum IELTS score of 6.0 (or equivalent) is required to commence an SIBT diploma. Students with an IELTS of 5.5 (minimum 5.0 in any band) can still begin a diploma by entering SIBT on a Provisional Entry Program. This means, in their first semester students must complete a Culture and Learning unit plus two academic units. Upon successful completion, they will progress into the second semester of their diploma. The Provisional Entry Program is offered in standard track only.

### Assessment methods

The method of assessment may vary depending on the course and units selected. A combination of university approved assessments, including assignments, essays, oral presentations, tutorial participation and formal examinations may be used.

### Teaching methods

SIBT students attend four hours of classroom-based lectures and tutorials per unit per week. It is expected that approximately 6–8 hours per week per unit will also be required for additional study time.

### SIBT dates 2011

| Semester       | Orientation         | Start dates      | Mid-semester breaks               | End of semester |
|----------------|---------------------|------------------|-----------------------------------|-----------------|
| Semester one   | 23–25 February 2011 | 28 February 2011 | 22–26 April 2011                  | 8 June 2011     |
| Semester two   | 22–24 June 2011     | 27 June 2011     | –                                 | 5 October 2011  |
| Semester three | 19–21 October 2011  | 24 October 2011  | 24 December 2011 – 1 January 2012 | 8 February 2012 |

| Courses                             | International student (AU\$)   | Australian Citizens / Permanent Residents (AU\$) | Course Length  |               |
|-------------------------------------|--------------------------------|--|----------------|---------------|
|                                     |                                |  | Standard track | Fast track    |
| University level                    |                                |  |                |               |
| Diploma courses                     | \$22,640 (or \$2,830 per unit) | \$18,800 (or \$2,350 per unit)                   | 12 months      | 8 months      |
| Provisional Entry Program (diploma) | Diploma fee plus \$3,950       | Diploma fee plus \$3,950                         | 12 months      | Not available |

### Contact us

For further information  
or to apply contact SIBT:

T: +61 2 9850 6222

F: +61 2 9850 6223

E: [future@sibt.nsw.edu.au](mailto:future@sibt.nsw.edu.au)

[www.sibt.nsw.edu.au](http://www.sibt.nsw.edu.au)



CRICOS Provider Code Sydney Institute of Business and Technology 01576G

The CRICOS codes for SIBT diploma programs  
 051202A, 053149G Diploma of Business Administration  
 051200C, 053276M Diploma of Commerce  
 051201B, 053278J Diploma of Communication  
 051204K, 053277K Diploma of Computing  
 051203M, 053148G Diploma of Arts  
 068336C, 068335D Diploma of Electronic Engineering

## Living in Sydney

Sydney is a global city for the world of business.

### Cost of living

Your budget will depend on the lifestyle you choose to lead (eating out or self-catering, living on or off-campus, owning a car or taking public transport etc). Generally, you should allow between AU\$18,000 and AU\$21,000 per year for your living expenses.

### Culture

Sydney is a hive of activity throughout the year, and there are many opportunities to participate in cultural events. With a culturally diverse population, Sydney celebrates many international events and provides forums to showcase achievements in film, music, fashion and art. Events are held on both weekdays and weekends and are held on the harbour foreshore, at local parks and beaches or at popular tourist locations.

### Extensive transport network

Macquarie City Campus is located above Wynyard train station, one of the busiest stations in central Sydney. The location provides easy access to an extensive bus, train and ferry network, which makes Macquarie City Campus one of the most accessible university locations in Sydney. A train line runs between the city and North Ryde campus which takes approximately thirty minutes with no need to change trains.

### Great food

Sydney has an amazing range and diversity of food. Sydney caters to all tastes, with restaurants ranging from African, Chinese, French, Greek, Halal, Lebanese, Indian, Italian, Korean, Latin American, Thai and many more. If students prefer to cook at home, there are a range of supermarkets and specialty stores throughout Sydney.

### Multicultural city

Sydney is one of the world's most multicultural cities with more than 25 per cent of residents born overseas. Sydney has a population of 4 million from 180 different nations, speaking 140 different languages. This diverse population makes Sydney an exciting place to live, work and study. Australia offers a friendly, English-speaking environment in which

to live, study and travel. As international interest focuses increasingly on the cultures and economic dynamism of Asia and the Pacific, Australia's economic and political role is now recognised as a key element in the region's future.

### Shopping

Sydney is known for its great range of shopping options. Students can navigate Sydney's intricate system of malls, arcades and department stores, or prefer to be outside at a market.

### Spectacular harbour

Sydney is internationally known for its spectacular harbour, with ferry services to Australia's premier beaches. With more than 70 beaches and 135 kilometres of harbour foreshore, there are plenty of beautiful harbour-side locations to visit.

### Sport

From football to tennis and cricket, there are plenty of sporting teams to join and support. Students studying at Macquarie City Campus have access to all Macquarie University sporting facilities, including an Olympic-sized swimming pool, sporting fields, gymnasium and tennis courts.

### Work while you study

Sydney is a vibrant city with many opportunities to find employment. Australian students do not have restrictions on how many hours they can work a week. However, it is recommended full-time students focus on study to ensure work does not interfere with class sessions. International students wishing to work while studying can work up to 20 hours a week and unlimited hours during university vacation periods.

### Facts about Australia

Australia has eight states and territories: the Australian Capital Territory, New South Wales, Queensland, Tasmania, Victoria, Western Australia, South Australia and the Northern Territory. Of Australia's 21 million people, 80 per cent live in coastal regions

Since 1945 more than six million people from all over the world have decided to call Australia home. This has now increased to more than 20 per cent of Australians who were born overseas and more than 40 per cent are of mixed cultural origin.



**As well as enjoying the fun, outdoor lifestyle and great natural beauty of Sydney, here's our list of 'top five' things you must not miss!**

**1. The world-famous harbour**

Sail past the Opera House in a chartered yacht, or kayak in Rose Bay. Take a scenic cruise from Circular Quay or Darling harbour, past national parks and islands. Whatever way you do it, be sure to spend some time out on the water.

**2. Historical walk at the Rocks**

Discover Sydney's colourful convict History in the harbourside quarter where it all began. Just five minutes from Circular Quay, you can hear fascinating tales from the past, then wander to the weekend markets for a spot of retail therapy.

**3. Watch a football game**

Watch a game of Australian Rules football – but remember to put on the team colours of red and white, and cheer for the Sydney Swans.

**4. Enjoy the café culture and shopping in Queen Victoria Building**

Have a browse through the fashion boutiques at the Queen Victoria Building, slowly making your way through the Strand Arcade, and see the new season's delights. Then finish with a nice coffee or lunch taking time to simply watch the world go by.

**5. Walk from Bondi to Coogee**

Take in the breathtaking views, swim at the famous Bondi icebergs rock pool, or just watch the swimmers as the sun goes down from the restaurant above the beach. Remember, from mid-October to November, this stretch of beach is transformed into an outdoor gallery for the 'Sculptures by the Sea' exhibition – something else not to be missed.

**Some helpful links to get you started**

**Accommodation and airport pick-up**

[www.gumtree.com.au](http://www.gumtree.com.au)  
[www.citysearch.com.au](http://www.citysearch.com.au)  
[www.domain.com.au](http://www.domain.com.au)  
[www.studentflatmates.com.au](http://www.studentflatmates.com.au)  
[www.realestateview.com.au](http://www.realestateview.com.au)  
[www.auzziefamilies.com](http://www.auzziefamilies.com)  
[www.homestaynetwork.com.au](http://www.homestaynetwork.com.au)  
[www.homestay.com.au](http://www.homestay.com.au)  
[www.unilodge.com.au/Sydney](http://www.unilodge.com.au/Sydney)  
[www.urbanest.com.au](http://www.urbanest.com.au)  
[www.smh.com.au](http://www.smh.com.au)

**Real estate (housing)**

[www.realestate.com.au](http://www.realestate.com.au)  
[www.domain.com.au](http://www.domain.com.au)

**Macquarie City Campus**

[www.city.mq.edu.au](http://www.city.mq.edu.au)

**Department of Education, Employment and Workplace Relations**

[www.deewr.gov.au](http://www.deewr.gov.au)

**City of Sydney**

[www.cityofsydney.nsw.gov.au](http://www.cityofsydney.nsw.gov.au)  
[www.discoversydney.com.au](http://www.discoversydney.com.au)  
[www.visitnsw.com.au](http://www.visitnsw.com.au)

**Customs**

[www.customs.gov.au](http://www.customs.gov.au)

**Australian Taxation Office**

[www.ato.gov.au](http://www.ato.gov.au)

**Job search**

[www.mycareer.com.au](http://www.mycareer.com.au)  
[www.seek.com.au](http://www.seek.com.au)

**Australian newspapers**

[www.smh.com.au](http://www.smh.com.au)  
[www.theaustralian.news.com.au](http://www.theaustralian.news.com.au)

**Going to University**

[www.goingtouni.gov.au](http://www.goingtouni.gov.au)

**Department of Immigration and Citizenship**

[www.immi.gov.au](http://www.immi.gov.au)

**Migration Agents Registration Authority**

[www.themara.com.au](http://www.themara.com.au)

**Study in Australia**

<http://studyinaustralia.gov.au/Sia/en/Studycosts/LivingCosts>

## Accommodation and airport pick-up services

One of the most important things to do before you arrive in Sydney is to find somewhere to live. While the choice of accommodation in Sydney can seem endless, here is a guide to help you start looking.

Macquarie City Campus has links to a range of accommodation options, including:

- university student residences, such as UniLodge
- homestay accommodation with Australian families
- private rental accommodation, including self-catering apartments or house-sharing with other students. You need to contact these landlords direct.



### UniLodge

Our **UniLodges** are conveniently located in Broadway and Kensington – both just a short bus or train ride from the centre of Sydney. UniLodge is fully furnished student accommodation, specifically designed to meet students' academic and social needs.

The services and facilities at UniLodge include:

- a safe student learning environment
- high-speed Internet access in all apartments and rooms
- friendly, helpful on-site residential staff
- group study areas
- common recreation areas with large screen televisions
- regular social events.

UniLodge, Kensington also provides accommodation for students under the age of 18 years of age.



The cost of staying at UniLodge varies from AU\$274 a week for a small studio or loft, to AU\$510 a week for a medium to large, twin-share apartment.

Airport pick-up services are available with a shuttle bus running from the Sydney International and Domestic airport to the Central Business District. For more information on UniLodges, visit [www.unilodge.com.au/Sydney](http://www.unilodge.com.au/Sydney)

### Homestay

Macquarie City Campus offers homestay accommodation for students wishing to live with an Australian family. Homestay is an excellent opportunity to learn about Australian culture, while practising English language skills. Accommodation is located throughout Sydney and students can expect to travel anywhere from thirty minutes to one hour to and from Macquarie City Campus.

If homestay is your preferred option, you need to think about what your homestay family will be like to live with. Australian families vary in cultural background and size. Homestay hosts often work during the week, however, somebody may be at home during

the day in some families. Many families have commitments (such as, hobbies, sport and relaxation time) during the evenings and weekends. The food you get may be different to the type of food you're accustomed to. Whatever the case, you will need to be flexible and open to new experiences. You can arrange homestay accommodation and airport pick-up by contacting the following providers:

[www.auzziefamilies.com](http://www.auzziefamilies.com)

[www.homestaynetwork.com.au](http://www.homestaynetwork.com.au)

[www.homestay.com.au](http://www.homestay.com.au)



## Urbanest

**Urbanest** is student living in the heart of Sydney close to transport links and amenities with fast reliable broadband in every room, all inclusive rents, 24/7 security and support and freedom to live as you want. The accommodation is perfectly located on the corner of Quay Street and Thomas Street in Haymarket just five minutes to central station and two stops from Macquarie City Campus. And on the door step to China Town with all its wonderful shops, markets, great restaurants and convenience stores.

For more information on Urbanest, visit [www.urbanest.com.au](http://www.urbanest.com.au)



### Private rental accommodation

If you are looking for private rental accommodation, the following websites provide useful information:

[www.gumtree.com.au](http://www.gumtree.com.au)

[www.realestate.com.au](http://www.realestate.com.au)

[www.studentflatmates.com.au](http://www.studentflatmates.com.au)

[www.domain.com.au](http://www.domain.com.au)

### Accommodation at North Ryde

We recommend students studying at Macquarie City Campus apply for accommodation close to the city. Accommodation at Macquarie University, North Ryde is only available for students studying there.

### Airport pick-up services

Airport pick-up can be arranged if students are studying an English language course at Navitas English or have accommodation at UniLodge apartments or homestay.

### With UniLodge Apartments

Students staying at UniLodge apartments can use the Airport Connect service, which provides a shuttle bus from the Sydney International/Domestic airport to the Sydney Central Business District. For more information, visit [www.airportconnect.com.au](http://www.airportconnect.com.au)

### With homestay

For students staying in homestay accommodation, you can book your airport pick-up in advance through your homestay provider. There is a booking fee for this service.

Note: The listing of a website does not constitute a recommendation by Macquarie City Campus.

More information  
[www.city.mq.edu.au/accommodation.html](http://www.city.mq.edu.au/accommodation.html)

## Scholarship information

To assist students in their studies, Navitas offers a range of bursaries that provide real support for commencing students.

### Navitas bursary

Navitas offers financial support in the form of family bursaries. A bursary applies where two or more students from the same family study with a Navitas member institution<sup>^</sup>.

The first family member can be studying with a Navitas member institution at the same time as other family members or may have previously studied with any Navitas member institution. For the purpose of this bursary, a family member is defined as a husband, wife, brother, sister, mother, father, son, daughter or stepchild.

The bursary is granted to the second and subsequent family members who study with a Navitas member institution.

The bursary is equivalent to 10% of tuition fee for the first attempt at units in the program of study (i.e. certificate<sup>#</sup>, diploma<sup>#</sup>, bachelor degree, pre-masters program/PQP or masters degree with a Navitas member institution (excluding mixed English option) and is credited to the eligible student's tuition fee account each semester (the amount being relevant to the number of units undertaken in that semester). The bursary does not apply to additional units or repeat units that may also be undertaken.

<sup>^</sup>The Navitas bursary is not applicable to English language program or any component of any English language program offered by Navitas member institutions.

<sup>#</sup>Diploma programs may also be known or registered as undergraduate pathway, University Transfer Program Stage II or University Pathway Program Stage II.

Certificate programs may also be known or registered as Foundation Studies, University Transfer Program Stage I or University Pathway Program Stage I.

The Navitas bursary applies to students studying at ACN, Curtin College, Curtin Sydney, Curtin Singapore, CRIC, EIBT, EIC, Eynesbury, FIC, HIBT, ICM, ICP, ICRGU, ICWS, La Trobe Melbourne, LIBT, Macquarie City Campus, MIBT, MIBT Indonesia, PDIC, PIBT, QIBT, SAIBT, SIBT, Navitas at UMass Boston, Navitas at UMass Dartmouth, Navitas at UMass Lowell, Navitas at WKU and Navitas at UNH only.

A completed application must be submitted to the Navitas institution together with supporting documents, such as birth certificate, or family card. Application form can be obtained from the Navitas institution where the student has enrolled.

### Navitas academic merit scholarships

Navitas is committed to helping students achieve their career goals by offering scholarships to outstanding students.

The Navitas Academic Merit Scholarships are awarded by each Navitas Pathway College or managed campus each semester. Two students with the highest GPA in four or more subjects will each receive a scholarship. The scholarships apply to all programs offered by Navitas.

The scholarships are one academic semester or part thereof (equivalent to tuition for a maximum of up to five academic subjects) for a Navitas Diploma, Advanced Diploma or Associate Degree (Australia), UTP Stage II or Associate Degree (Canada), UPP Stage II or IUTP (USA) or Undergraduate pathway program (UK) at a Navitas college or one academic semester of undergraduate study at ACN, Curtin Sydney, Curtin Singapore or Macquarie City Campus or one academic semester of a masters program at Curtin Sydney, Curtin Singapore or Macquarie City Campus.

The scholarships are applied to the tuition for the second semester of enrolment only or final semester of study in an undergraduate/postgraduate program.

The scholarship panel from each Navitas member institution will announce the recipients of the Navitas academic merit scholarships upon the completion of each semester and the release of the results. Students must take a minimum of four academic subjects to qualify for the scholarships.

The recipients will be notified by mail and the successful students posted on the college/campus website. Students are not required to apply for the scholarship as it is awarded based on academic performance and all students are eligible.

Note:

- Two x one academic semester tuition scholarships are offered at all Navitas member institutions each semester, effective from:
  - Canada – Semester one Intake, 2011 (September)
  - USA – Semester two Intake, 2011 (May)
  - Australia and Singapore – Semester two Intake, 2011 (July)
  - United Kingdom – Semester 2 Intake, 2011 (June)
- Additional factors such as educational disadvantage, member of specific equity group and/or significantly adverse personal circumstances may be taken into account where the committee must differentiate between equally qualified applicants.
- Students are eligible to qualify for the scholarships after successful completion of their first semester and after beginning their second semester.
- Students can only be awarded the scholarship once.
- The scholarships are applied to tuition for the students' second semester of enrolment or final semester of study in an undergraduate/postgraduate program.
- Students are required to pay for any additional courses/subjects undertaken over and above the amount covered by the scholarship.

The Navitas scholarship is offered to students studying at ACN, Curtin College, Curtin Sydney, Curtin Singapore, CRIC, EIBT, EIC, Eynesbury, FIC, HIBT, ICM, ICP, ICRGU, ICWS, La Trobe Melbourne, LIBT, Macquarie City Campus, MIBT, MIBT Indonesia, PDIC, PIBT, QIBT, SAIBT, SIBT, Navitas at UMass Boston, Navitas at UMass Dartmouth, Navitas at UMass Lowell, Navitas at WKU and Navitas at UNH only.

Correct as at 1 January 2011 and subject to change without notice or at the discretion of the Navitas member institute or Navitas Ltd.

## Navitas Professional Year program

The Professional Year program is designed to help international graduates gain employment in their chosen profession, as well as give eligibility for migration points. Over 44 weeks, participants develop their workplace skills and complete a vocational placement (practical internship) to enhance their career prospects in Australia.

Navitas is the only provider approved to offer the Australian Computer Society (ACS) Professional Year program, Engineering Education Australia's Professional Year in Engineering and the Skilled Migration Internship Program – Accounting (SMIPA) throughout Australia. We have campuses in Perth, Adelaide, Melbourne, Sydney and Brisbane delivering Professional Year programs on behalf of the following professional bodies: Australian Computer Society (ACS), Engineers Australia, CPA Australia, National Institute of Accountants and Chartered Accountants (ICAA).

### About the Professional Year program

- An Australian Government initiative for international students
- Developed and monitored by the professional bodies
- Industry relevant with professional training specific to the industry
- Practical base with theory components
- Enhance your career prospects and add value to your CV
- Develop an understanding of Australian work practices
- Develop practical work skills through a 12 week professional internship

### The Professions\*

- Accounting
- Computer Science (IT)
- Engineering

\*Professions nominated by DIAC

### The Navitas difference

The unique Navitas difference for the Professional Year program includes:

- Employment assistance on completion of the program
- IELTS preparation and one IELTS test
- Certificate III in Business for all program graduates
- MYOB accounting software training (delivered online)
- Access to NavitasCV online resumé builder and recruitment website [www.navitascv.com](http://www.navitascv.com)
- Upon graduation resumé will be available to employers Australia-wide

### Enrolment criteria

To enrol in a Professional Year program, participants must have:

- Completed an undergraduate or postgraduate award in Australia in a relevant field of study, accounting, IT or engineering
- Applied for or hold the 485 Skilled Graduate Visa (SGV) or 476 Recognised Graduate Visa
- A relevant skills assessment from an industry professional body

### Career pathway for international students



Note: Completion of a Professional Year program does not guarantee permanent residence.

To check eligibility, visit the DIAC website: [www.immi.gov.au](http://www.immi.gov.au)

Navitas runs the Professional Year program in Sydney, Melbourne, Brisbane, Adelaide and Perth.

### More information

T: 1300 728 966  
E: [py@navitas.com](mailto:py@navitas.com)  
[www.professional-year.com](http://www.professional-year.com)

"Navitas Professional Year helped me get my dream job."

"It turned out to be a good decision choosing Navitas for my Professional Year Program. Navitas PY has helped me find an Internship which is the most valuable experience I can get in the Australian workforce."

Source: Navitas PY student survey July 2010



## Academic requirements for undergraduate programs

Your academic results and English proficiency will determine whether you meet the entry requirements for Macquarie University. During the assessment of your application, your total academic record is taken into account, including all attempted courses.

There are three ways you can meet the academic entry requirements for undergraduate degrees at Macquarie:

- completion of a high school qualification that is considered equivalent to Australian Year 12 standard
- completion of an approved university foundation program
- one year or more of an Australian equivalent degree or diploma.

For specific course requirements, check the entry requirements on page 36 to page 37 or visit: [www.city.mq.edu.au/entry-requirements.html](http://www.city.mq.edu.au/entry-requirements.html)

### Australian Tertiary Admissions Ranking (ATAR)

Entry to our undergraduate programs is determined by the Australian Tertiary Admissions Rank (ATAR), which is listed in the ATAR equivalency table on the next page for each of our degrees. We will convert your results from any of the above qualifications to determine your equivalent ATAR.

### Foundation programs

Foundation programs provided by most Australian universities are accepted, as well as other foundation and preparation programs designed for entry to Australian universities, subject to meeting minimum GPA requirements.

Macquarie University offers a 36 or 52 week Macquarie University Foundation Program (see page 26). In addition, we offer a pathway through our partner Sydney Institute of Business Technology (SIBT) (see page 28).

### Qualifications in this guide

The following high school qualifications are accepted by Macquarie University for direct entry to our degree programs:

- International Baccalaureate (IB) Diploma
- Chinese University Entrance Exam (Gao Kao)
- GCE A Level
- Hong Kong A-Level
- India (All India Senior School Certificate, Indian School Certificate)
- Ontario Secondary School Diploma (OSSD) and the International Canadian Pre-University (ICPU) program
- Singapore A-Level
- USA SAT
- Foundation scores from the University of NSW (UNSW) and University of Sydney.

### Other qualifications

For all other countries (for example, Bangladesh, Brazil, Chile, Colombia, Indonesia, Japan, Mexico, Peru, Russia, South Korea, Taiwan, Thailand, Turkey and Vietnam) entry to Macquarie City Campus will be considered if you have:

- completed at least one year of a bachelor degree from a recognised institution, or
- completed a diploma from a recognised institution\*

\*Recognition of the institution is determined once you have applied to Macquarie University.

Other high school qualifications, for example Malaysian STPM, Malaysian Matriculation Certificate (Matrikulasi), West African High School Certificate are also accepted for direct entry. For the full list of direct entry high school qualifications, visit [www.city.mq.edu.au/entry-requirements.html](http://www.city.mq.edu.au/entry-requirements.html)

### Prior knowledge subjects

As well as the ATAR (or equivalent) requirements, some programs require you to have a certain level of prior knowledge in particular subject areas, in order to be considered for entry into an undergraduate program. To find out more about these subjects visit [www.city.mq.edu.au/entry-requirements.html](http://www.city.mq.edu.au/entry-requirements.html)

The information on this page will help you to calculate your Australian Tertiary Admissions Rank (ATAR) equivalency score as listed in the table below.

### International Baccalaureate (IB Diploma)

This is the score as reported in the International Baccalaureate (IB) Diploma. Incomplete diplomas will not be considered for admission.

### China National Higher Education Entrance Examination (Gao Kao)

The ATAR equivalency is calculated using the total of the four subjects taken in the exam (the maximum score is 750).

### GCE A-Levels

The ATAR equivalency is calculated from results in three Advanced Level (A2) subjects, where A=5, B=4, C=3, D=2, E=1. Up to two Advanced Subsidiary (AS) Level results may be included and will be calculated based on A=2.5, B=2.0, C=1.5, D=1, E=0.5.

Comparable qualifications include the Cambridge Higher School Certificate, West African Higher School Certificate (Principal Level), West African General Certificate of Education (Advanced Level), East African Advanced Certificate of Education, Kenya Advanced Certificate of Education, Tanzanian Advanced Certificate of Secondary Education, Uganda Advanced Certificate of Education, University of Malta Advanced Matriculation examinations and ZIMSEC GCE A-Level 2003 and onwards.

### Hong Kong A-Levels

The ATAR equivalency is calculated from results in three Academic Advanced Level subjects, where A=5, B=4, C=3, D=2, E=1. An extra point can be added for each of the following subjects studied at Advanced Level: pure or applied mathematics, biology, physics and chemistry.

Advanced Supplementary Level results may also be included and will be calculated based on A=2.5, B=2, C=1.5, D=1, E=0.5.

### India – All India Senior School Certificate (AISSC)

The ATAR equivalency is calculated from results in the best four externally examined subjects, where A1=5, A2=4.5, B1=3.5, B2=3, C1=2, C2=1.5, D1=1, D2=0.5. Regional languages will not be considered in this calculation.

### India – Indian School Certificate (ISC)

The ATAR equivalency is based on percentage grade average in the best four externally-examined academic subjects. Regional languages will not be considered in this calculation.

### Ontario Secondary School Diploma (OSSD)/International Canadian Pre-University program (ICPU)

The ATAR equivalency is calculated from the average of six University preparation courses.

### Singapore A-Levels

The ATAR equivalency is calculated from the results of minimum three H2 level subjects, where A=5, B=4, C=3, D=2, E=1. Students must also present an H1 content-based subject, Project Work H1 and the General Paper H1 (or Knowledge Inquiry), H2 and these scores are added to the total on the basis that A=2.5, B=2, C=1.5, D=1, E=0.5.

### USA SAT

The ATAR equivalency represents the total of the Critical Reading, Mathematical and Writing test scores in the SAT Reasoning Test. Students must present a completed US High School Diploma (or equivalent secondary studies) in addition to their SAT scores to be considered for admission.

Macquarie City Campus accepts other qualifications. Please see the previous page for further information, or email [admissions@city.mq.edu.au](mailto:admissions@city.mq.edu.au)

## ATAR equivalency

|  | Bachelor of Arts | Bachelor of Business Administration | Bachelor of Commerce – Professional Accounting |
|--|------------------|-------------------------------------|--|
| Australian Tertiary Admissions Rank (ATAR) | 75.00            | 85.00                               | 83.50  |
| International Baccalaureate (IB) Diploma   | 27               | 31                                  | 30   |
| China National Higher Exam (Gao Kao)       | 500              | 540                                 | 520  |
| GCE A-Levels                               | 6                | 10                                  | 9.5  |
| Hong Kong A-Levels                         | 5                | 9                                   | 8.5  |
| India (AISSC)                              | 8                | 12                                  | 12   |
| India (ISC)                                | 8                | 12                                  | 12   |
| Canada (OSSD)<br>Ontario (ICPU)            | 60               | 74                                  | 70   |
| Singapore A-Levels                         | 12.5             | 16.5                                | 16   |
| Thailand                                   | 60 (GPA 2.4)     | 76 (GPA 3.0)                        | 72 (GPA 2.9)                                   |
| USA SAT                                    | 1500             | 1660                                | 1640   |
| Foundation scores (UNSW and Usyd)          | 6.7              | 7.3                                 | 7.2  |

## English language requirements

Admission into a Macquarie degree can be achieved in one of three ways.

### English entry requirements

English is a requirement for all international students wishing to study at Macquarie City Campus.

#### Option one: Complete an approved English language test

| Test/program                  | Test score   |
|-------------------------------|--|
| IELTS (Academic English only) | Minimum 6.5 overall, with a minimum of 6.0 in each section                                     |
| TOEFL (paper based test)      | Minimum 580 overall, with: 53 Listening; 52 Reading; 59 Structure/Written Expressions; 5.0 TWE |
| TOEFL (computer based test)   | Minimum 237 overall, with: 19 Listening; 19 Reading; 25 Structure/Writing                      |
| TOEFL (internet based test)   | Minimum 92 overall, with: 18 Listening; 17 Reading; 22 Writing; 22 Speaking                    |

#### Option two: Satisfy alternate English language requirements

You may be considered for admission if you were born in an English speaking country (see box, below) AND have at least one assessable qualification from one of the countries listed AND the language in which you undertook the qualification was English. If you were not born in an English speaking country you may be considered for entry if you have completed at least one year of full-time university study in one of these countries within two years of your course commencement date AND the language in which you undertook this qualification was English.

#### Option three: Study English at an approved ELICOS college

To view the list of approved ELICOS colleges, and to check specific test-score requirements from each institution, visit [www.city.mq.edu.au/entry-requirements.html](http://www.city.mq.edu.au/entry-requirements.html)

### Navitas English Sydney

Navitas English Sydney is located in the same building as Macquarie City Campus. Navitas English Sydney has almost 30 years experience teaching English to international students and offers a range of courses to prepare students for further study. For more information on Navitas English Sydney visit [www.navitasenglish.com](http://www.navitasenglish.com)



### Academic English

Navitas English offers foundation students two levels of Academic English to develop their English and academic study skills, whilst improving their ability and confidence to succeed at university. Upon successful completion of a Navitas English Academic English – Level 2 course, students may gain direct entry to Macquarie City Campus and do not have to sit an IELTS or alternative English language examination.



| Academic English courses      | Minimum IELTS entry level (academic) | Course duration | Direct entry to   |
|-------------------------------|--------------------------------------|-----------------|---|
| Academic English –level one   | IELTS 4.5 Writing 4.5                | 10 weeks        |   |
| Academic English –level two   | IELTS 5.0 Writing 5.0                | 10 weeks        | Macquarie University Foundation Program   |
| Academic English –level three | IELTS 5.5 Writing 5.5                | 10 weeks        | 65% pass for MQC undergraduate courses<br>65% pass for MQC postgraduate courses |
| Intensive Academic English    | IELTS 5.5 or full offer from SIBT    | 5 weeks         |   |

### How long do I need to study English prior to studying at Macquarie City Campus?

| Recommended length of English study       |                         |                        |                      |
|---|-------------------------|------------------------|----------------------|
| Example further study program             | If IELTS entry level is | Current IELTS score    | Allow minimum study  |
| Macquarie University Foundation Program   | IELTS 5.5               | IELTS 4.5<br>IELTS 5.0 | 20 weeks<br>10 weeks |
| Undergraduate and postgraduate coursework | IELTS 6.5               | IELTS 5.0<br>IELTS 5.5 | 30 weeks<br>20 weeks |

The above table is a guide only. Students should take into account individual results, progress and goals.

### English speaking countries

American Samoa, Australia, Canada, Fiji, Ireland, Kenya, New Zealand, Papua New Guinea, Singapore, Solomon Islands, South Africa, UK, USA and Zambia.

## Navitas English dates 2011/2012

### General English

#### Preferred start dates

|             |             |             |
|-------------|-------------|-------------|
| 4 January   | 16 May      | 3 October   |
| 24 January  | 13 June     | 31 October  |
| 21 February | 11 July     | 28 November |
| 18 April    | 5 September |             |

### Academic English – Level 1\* (Certificate III in EAP) – 10 weeks

### Academic English – Level 2\* (Certificate IV in EAP) – 10 weeks

### Academic English – Level 3\* (Diploma of EAP) – 10 weeks

| Start        | Finish      |
|--------------|-------------|
| 10 January   | 18 March    |
| 14 February  | 22 April    |
| 21 March     | 27 May      |
| 27 April     | 1 July      |
| 30 May       | 5 August    |
| 4 July       | 9 September |
| 8 August     | 14 October  |
| 12 September | 18 November |
| 17 October   | 23 December |
| 21 November  | 3 February  |

### Intensive Academic English – Five weeks

| Start        | Finish      |
|--------------|-------------|
| 10 January   | 11 February |
| 21 March     | 21 April    |
| 27 April     | 27 May      |
| 30 May       | 1 July      |
| 8 August     | 9 September |
| 12 September | 14 October  |

Dates stated on this page only refer to students undertaking their ELICOS program in Sydney.

\*Academic English – Level 1, Level 2 and Level 3 are non-award courses. If students require an AQF qualification, Navitas English will award the appropriate certificate or diploma on successful completion of the Academic English course via an RPL mechanism.

(Navitas English Services Pty Ltd ACN 002 069 720) CRICOS Provider 00289M (NSW).

Please note: The Department of Immigration and Citizenship (DIAC), requires that students from certain assessment levels submit an IELTS result to obtain a Student visa. Even with an offer from the University, an IELTS test result may still be required. For further information visit [www.immi.gov.au/students/student-visa-assessment-levels.htm](http://www.immi.gov.au/students/student-visa-assessment-levels.htm)



## Centre for Macquarie English (CME)

CME, Macquarie University's English language centre, is conveniently located in the heart of Macquarie University's North Ryde campus, next to Macquarie International. As a CME student, you have access to all the facilities and services of Macquarie University.

Why CME is a great place to study English:

- CME students have high success rates (96 per cent of our students pass their CME courses and enter Macquarie University or SIBT).
- CME graduates perform better at Macquarie University and SIBT.
- CME programs have been developed in consultation with university lecturers so you will develop the language, communication and study skills you need to succeed in your studies.
- CME was founded by the Australian Government over 20 years ago as a Centre of Excellence for English language teaching and research.
- CME is one of Australia's largest English centres with over 3300 students from around 50 countries each year.
- CME offers a wide range of English programs including university entry preparation programs university entry into Macquarie University and SIBT, General English, study tours, TESOL teacher training and professional courses.
- CME is the leader in blended learning, we have integrated online learning technologies into all of our classes.
- CME is an official IELTS Test Centre, one of the largest in Australia.

[cme@mq.edu.au](mailto:cme@mq.edu.au)

[www.cme.mq.edu.au](http://www.cme.mq.edu.au)



CRICOS provider code: 02942D

## Useful terminology

### Award

A degree, diploma, associate diploma or certificate of the University granted at the completion of a course of study.

### Capstone unit

A capstone unit is completed towards the end of an undergraduate degree and bring all the related areas of learning that you have completed throughout your major or program of study.

### Credit point

Each unit of study is worth a specified number of credit points. The credit point value of a unit reflects the amount of work required in the unit. Each credit point in a half-year unit would indicate that you should expect to spend about three hours each week on that unit (including class contact hours). Therefore, a three credit point subject would equate to nine hours of study per week.

### Degree

The first degree a student enrolls for is a bachelor degree. Most Australian bachelor degrees take three years of full-time study to complete. An honours degree is awarded to meritorious students who have completed an extra year of full-time study following their bachelor degree. A higher degree or postgraduate degree is undertaken by those who have already completed a bachelor degree or bachelor with honours degree.

### Faculties

For academic purposes, Macquarie University is structured by faculties, which are: Faculty of Arts, Faculty of Business and Economics, Faculty of Human Sciences and Faculty of Science.

### Grade Point Average (GPA)

A GPA is a calculation which reflects the overall quality of a student's grades throughout their course, and is printed on their academic record. A GPA of 4.00, for example, would indicate that all of a student's grades have been distinction or high distinction grades.

### Honours

Completing a degree with honours usually means an extra year of study. Acceptance into an honours program is based on academic achievement while at University, or acceptance into a degree with an integrated Honours program.

### Major

A structured sequence of units in a particular discipline or subject area. In many degrees there will be provision to fit in two majors.

### Minor

A minor is approximately half the workload of a major.

### Offer letters

- A full offer  
This provides you with a full offer of admission, and allows entry in the next available intake for the program you have selected. No further conditions need to be satisfied. Sometimes alternative programs are suggested if you do not meet entry requirements of the program/s that you applied for.
- A conditional offer  
This offer outlines the conditions that must be satisfied in order for you to be offered a place in your selected program. Evidence must be shown that you have met the conditions before a full offer can be issued. Macquarie University will also confirm quotas on the selected program before a full offer can be made.
- A package offer  
This offer requires that you complete an English language program or another preliminary program and achieve a required result before commencing your degree. You must accept the entire package by the deadline stated in the offer letter. Please note: If you choose to re-take an English test and meet the Macquarie University English language requirements you will need to re-submit your test. Macquarie University will issue a full offer provided places are still available.

### Postgraduate

Any course of academic study higher than a bachelor degree is a postgraduate course. A student of such a course is a postgraduate student.

### Prerequisite

A unit of study which must be completed, or a requirement which must be satisfied, before a student is able to enrol in a particular unit.

### Semester

One of two periods of study within the academic year.

### Testamur

Your testamur is the official document with the University's seal on it which certifies that you have been awarded your degree or diploma.

### Transcript

Your academic transcript is the official and certified version of your academic record. This is the copy you would show to prospective employers or to other educational institutions.

### Undergraduate

Undergraduate education is post secondary education up to the level of a bachelor degree.

### Unit of study

A program of study is made up of a number of units of study (generally referred to as units and informally called subjects).



## How to apply

There are five main steps for applying to Macquarie City Campus.

### Step one

Research your study options

### Step two

Check the entry requirements

### Step three

Submit your application

### Step four

Accept your offer

### Step five

Prepare to arrive at the Macquarie City Campus



#### Need help with the application process?

Visit  
[www.city.mq.edu.au/apply.html](http://www.city.mq.edu.au/apply.html)

Contact a registered representative in your country [www.city.mq.edu.au/useful\\_links-forms.html](http://www.city.mq.edu.au/useful_links-forms.html)

### Step one

Research your study options

Use this guide, or visit our website to choose a program that's suitable for you.

[www.city.mq.edu.au](http://www.city.mq.edu.au)

### Step two

Check the entry requirements

#### Academic requirements

##### Academic requirements

See page 36 for information on academic requirements, or visit [www.city.mq.edu.au/entry-requirements.html](http://www.city.mq.edu.au/entry-requirements.html)

##### English language requirements

We need all international students at Macquarie to provide evidence of proficiency in English. See page 38 for more information.

##### Alternate programs and pathways

If you do not meet the entry requirements for any of your preferences, you may automatically be considered for a pathway program through Sydney Institute of Business and Technology (SIBT) or the Macquarie University Foundation Program, through Macquarie City Campus.

### Step three

Submit your application

#### Apply online

To apply online, visit [www.city.mq.edu.au/apply.html](http://www.city.mq.edu.au/apply.html)

It will take you approximately 15–20 minutes to complete your application, providing you have the relevant documents ready to upload.

Why apply online?

- If you submit your application online the application fee is waived.
- Your application to Macquarie City Campus will be prioritised.
- You can save and update your application until you are ready to submit it.

Online application is not available for:

- Macquarie University and International College of Management, Sydney (ICMS) programs

Application forms for these programs can be downloaded from [www.city.mq.edu.au/how\\_apply.html](http://www.city.mq.edu.au/how_apply.html)

Complete the application form carefully and remember to attach all relevant documents, as instructed on the application form.

Macquarie City Campus also accepts postal applications. The application form is attached to this guide, or can be downloaded from [www.city.mq.edu.au/apply.html](http://www.city.mq.edu.au/apply.html)

If you are taking an Australian Year 12 examination, International Baccalaureate in Australia or New Zealand National Certificate of Educational Achievement (NCEA) Level 3 in the year before you intend to start your degree, you should apply online through the Universities Admission Centre (UAC) [www.uac.edu.au/international](http://www.uac.edu.au/international)

## Supporting documents

You need to provide either original or certified copies of documents such as transcripts, qualifications and English proficiency test results. Macquarie City Campus reserves the right to refuse documentation on the grounds of incorrect certification or translation procedures. Falsifying documents is a serious offence which will result in your application for admission being refused by the University.

### Who can certify documents?

Your documents can be certified by:

- your current or previous education institution
- a Notary Public (notaries are senior legal practitioners who authenticate, prepare, attest, witness and certify original and copy legal documents for use overseas)
- a representative who is registered with Macquarie University or Macquarie City Campus
- a Macquarie University or Macquarie City Campus staff member
- a government official.

[www.city.mq.edu.au/certify\\_documents.html](http://www.city.mq.edu.au/certify_documents.html)

### Translating documents

Documents in your native language must be translated professionally by an accredited translation service or a language professional, and must arrive on the professional letterhead of the translator.

### Apply early!

Applications close a week prior to the commencement of classes. You can see the commencement dates on page 7. It is a good idea to apply at least two to three months before semester begins in order to avoid disappointment, and to give you enough time to organise your student visa.

## Application fee

You will also need to submit a non-refundable payment with your application in order for it to be assessed. The online application fee is AU\$55 and for postal applications AU\$110. This application fee can be paid by telegraphic transfer, direct deposit, internet banking, credit card or EFTPOS, visit [www.city.mq.edu.au/how.html](http://www.city.mq.edu.au/how.html)

### How can I submit my application?

#### Online

When you apply online, you can submit your application online at [www.city.mq.edu.au/apply.html](http://www.city.mq.edu.au/apply.html)

#### By post

Complete the application form carefully and remember to attach all relevant documents, as instructed on the form. For your application to be processed without delays, it is very important that your form is complete and correct.

Please submit your application (both the completed form and all relevant and certified documents) by posting it to:

Macquarie City Campus  
Locked Bag 3004  
Australia Square  
NSW 2125 Australia

#### By email

Scan all relevant documents and the application form attached to this guide, and send to [admissions@city.mq.edu.au](mailto:admissions@city.mq.edu.au)

Or send your application through one of our registered representatives in your own country. To find a registered representative in your country visit [www.city.mq.edu.au/how\\_apply.html](http://www.city.mq.edu.au/how_apply.html)

You or your nominated representative will receive an email acknowledging receipt of your application after it is received by Macquarie City Campus. You will be notified of the outcome of your application by email.

**If your application is successful, you will be provided with a letter of offer:**

## Step four

**Accept your offer**

### Your offer letter

If your application is successful, you will receive an offer letter as part of an offer pack, which contains instructions on how to accept your offer, information about Overseas Student Health Cover (OSHC) and Macquarie City Campus's tuition fee refund policy.

Remember to read all the information in your offer pack very carefully – it includes important information on what steps you need to take next to confirm your place at Macquarie City Campus. Understanding your offer visit [www.city.mq.edu.au/howtoacceptyouroffer.html](http://www.city.mq.edu.au/howtoacceptyouroffer.html)

### Need help with English?

If you don't meet Macquarie's English language requirements, you may be given a package offer. This offer will require you to complete an English course before you commence your Macquarie City Campus program. Located on campus at Macquarie City Campus, Navitas English offers discipline-specific English courses. For information see page 38 or visit [www.city.mq.edu.au/Navitas\\_English.html](http://www.city.mq.edu.au/Navitas_English.html)

To secure a place at Macquarie City Campus, you must accept your offer by the deadline clearly stated in the offer letter, or the offer will lapse. Only after you accept your offer, and receive an electronic Confirmation of Enrolment (eCoE) from us, can you proceed with your visa application process.

To accept your offer and confirm your place, you need to:

1. sign and return the acceptance offer page that is in your offer letter
2. submit payment of your required commencement fee (as listed in your offer letter) and compulsory Overseas Student Health Cover (OSHC). See below for further information on these fees; and
3. submit the completed payment and electronic Confirmation of Enrolment request form.

Please note:

1. The fees quoted in your offer are based on current rates for the next available intake. However, there may be some cases where offers are made for a future semester and that semester's fees have not been officially set by Macquarie University at the time of offer. In these cases, you will be provided with estimated fees, and will be liable to pay the fees current at the time that you enrol. Tuition fees are subject to change with each academic year and students will be liable for any increases. For further details about fees, visit [www.international.mq.edu.au/study/fees](http://www.international.mq.edu.au/study/fees)
2. Applicants from Assessment Level 3 and 4 countries must apply for a Pre-Visa Assessment (PVA) after receiving a letter of offer. These applicants must not send payment until they have received their PVA letter from the Australian Embassy. Upon receiving your PVA, please refer to your offer letter for the next steps to accept your offer. For more details on PVA visit the Department of Immigration and Citizenship (DIAC) website [www.immi.gov.au/students](http://www.immi.gov.au/students)

### How to pay your Commencement and Overseas Student Health Cover (OSHC) fees

The offer letter lists information on a number of ways to pay your commencement and OSHC fees, two essential fees for entry to Macquarie University.

#### Commencement fee

The commencement fee is a portion of your tuition fee that you need to pay when you accept an offer to study at Macquarie City Campus. The value of the commencement fee you need to pay will be listed on your offer letter. This commencement fee is applied to your first semester tuition fees (it is not in addition to your tuition fees).

If your first semester's tuition fees are greater than your commencement fee, you will be required to pay the balance of your fees during your enrolment week.

#### OSHC fees

If you will be residing in Australia on a student visa you will require OSHC for the duration of your visa. Students are free to choose their own OSHC provider, but Macquarie City Campus's preferred provider is OSHC

Worldcare, who have arranged a special package and price for international students.

### OSHC fees for Worldcare policies 2011

| Duration              | Single rate (AU\$) | Family rate* (AU\$) |
|-----------------------|--------------------|---------------------|
| 12 months (1 year)    | \$420              | \$840               |
| 24 months (2 years)   | \$840              | \$1,680             |
| 30 months (2.5 years) | \$1,000            | \$2,000             |
| 36 months (3 years)   | \$1,210            | \$2,420             |
| 48 months (4 years)   | \$1,605            | \$3,210             |

\*Covers student, partner and dependents under 18 years of age. Students need to pay the OSHC fee current for their year of enrolment (not the year in which they apply). For the latest pricing, and full details on these policies, please visit [www.oshcworldcare.com.au](http://www.oshcworldcare.com.au)

### Apply for a student visa

Once Macquarie University has received your acceptance of offer page, commencement fee payment, OSHC payment and electronic Confirmation of Enrolment (eCoE) request form, an electronic Confirmation of Enrolment (eCoE) will be issued.

You should then submit the eCoE to the Immigration Office in your nearest Australian overseas diplomatic mission (check [www.immi.gov.au](http://www.immi.gov.au)), with your application for a student visa. All student visas have mandatory conditions, including that: you must remain enrolled, you cannot undertake work until you commence your studies and you cannot change institution within the first six calendar months of your program. To find out more about student visa conditions please refer to the Department of Immigration and Citizenship (DIAC) website [www.immi.gov.au/students](http://www.immi.gov.au/students)

### Students under 18 years of age

Before you are granted a student visa, the Australian Government must be satisfied that you have appropriate accommodation, support and general welfare arrangements in place for the period that you will be in Australia. Macquarie University will accept responsibility for welfare arrangements for international students who are under 18 years of age and who reside with an approved homestay provider. For more information on what arrangements need to be in place, visit [www.city.mq.edu.au/studentsunder18.html](http://www.city.mq.edu.au/studentsunder18.html)

## Step five

### Prepare to arrive at Macquarie City Campus

Once you have accepted your offer, you should prepare for your arrival at Macquarie City Campus. There is some important information on the website, about what you need to do before you arrive. Go to [www.city.mq.edu.au/predeparture-guide.html](http://www.city.mq.edu.au/predeparture-guide.html)

- Compulsory orientation and enrolment sessions are held in the week prior to the commencement of classes. It is essential that you arrive in Australia in time to attend these sessions. To find out more about the orientation and enrolment program at Macquarie, visit [www.city.mq.edu.au/orientation.html](http://www.city.mq.edu.au/orientation.html)
- It is recommended to arrange and book your accommodation and airport pick-up in advance, for more information visit [www.city.mq.edu.au/accommodation.html](http://www.city.mq.edu.au/accommodation.html)
- We recommend you check your unit selection and class timetable options before you arrive. You can find this information online at [www.city.mq.edu.au/orientation.html](http://www.city.mq.edu.au/orientation.html)

### Working in Australia

As an international student on a student visa in Australia, you can work up to 20-hours a week, and unlimited hours during university vacation periods. You and your dependent family members will already have permission to work automatically included with your visa. [www.immi.gov.au](http://www.immi.gov.au)

Staff use only: Indicate event and code

Application fee waiver granted by

Date

CRICOS Provider Code 00002J

**Apply online** for prioritised processing and an AU\$55 application fee  
[www.city.mq.edu.au/apply.html](http://www.city.mq.edu.au/apply.html)

## Application form

Complete this form if you are applying for a full-time course at Macquarie City Campus as an international student. A non-refundable application fee of AU\$110 must be paid when you submit this form. Please complete all sections of the form clearly, using **BLOCK LETTERS** and a blue or black ballpoint pen.

Use this application for if:

- you are an **international student** applying for an **undergraduate degree**
- you are an **international student** applying for **postgraduate coursework** degree

For more information and application forms visit:  
[www.city.mq.edu.au/apply.html](http://www.city.mq.edu.au/apply.html)

**You will need a different form for:**

- Macquarie University Foundation Program
- SIBT Diploma
- Macquarie University programs at North Ryde

### Section A: Your details

Have you previously applied to Macquarie City Campus / Macquarie University OR have you been a Macquarie City Campus / Macquarie University student?

No  Yes  Student number:

Macquarie City Campus will contact you by email, post, telephone to provide you with information pertaining to your application as well as relevant news, up-coming events, and enrolment and orientation activities. To avoid delays in processing your application. It is important that you complete all of your details **including your email address**.

Title: Mr  Mrs  Ms  Miss  Gender: male  female

Family name:

Given names:

Date of birth:  /  /

E.g. 3 1 / 0 6 / 1 9 8 4

#### Applicant home country address (compulsory)

This is your permanent address in your **home country**. It is **compulsory** to complete all fields below, including your email, phone and mobile number.

Street address:

City:

Postcode:

Country:

(Country) (Area)

T:

M:

E:

*We will contact you by email, post or telephone. However, Macquarie City Campus preferred method of communication is via EMAIL to provide you with information. To avoid delays in processing your application please clearly PRINT your email address (this should be YOUR email address – not your representatives).*

Country of citizenship:

Country of birth:

What is the main language spoken at home?

#### Applicant contact address (if applicable)

These details must be different to the home country address provided to the left. If same, please leave this section blank.

Street address:

City:

Postcode:

Country:

(Country) (Area)

T:

Representative stamp:

*If you apply through a representative, you should ensure that your representative is registered with Macquarie City Campus to avoid delays in your application.*

Do you hold a current visa to be in Australia?

No  Yes  If yes, visa type?

Expiry date?

Passport number:

## Section B: Previous academic qualifications

In this section, you need to include details of your previous academic qualifications, including dates of completion, or if you are yet to finish your study, your intended completion. Refer to the Macquarie City Campus brochure or check the Macquarie City Campus website [www.city.mq.edu.au](http://www.city.mq.edu.au) for course requirements or prerequisites.

Please list most recent qualifications first (including courses that you are yet to complete)

Certified copies and official translations of academic transcripts must be attached to this application. Visit [www.city.mq.edu.au/certify\\_documents.html](http://www.city.mq.edu.au/certify_documents.html) to check who can certify and translate your documents.

|                      |  |                                    |                          |
|----------------------|--|------------------------------------|--------------------------|
| Qualification/award  | <input type="text"/>   | Duration                           | <input type="text"/>     |
| School/ institution  | <input type="text"/>   | Country                            | <input type="text"/>     |
| Date award conferred | <input type="text" value="D D"/> / <input type="text" value="M M"/> / <input type="text" value="Y Y"/> | OR tick if you are yet to complete | <input type="checkbox"/> |
| Qualification/award  | <input type="text"/>   | Duration                           | <input type="text"/>     |
| School/institution   | <input type="text"/>   | Country                            | <input type="text"/>     |
| Date award conferred | <input type="text" value="D D"/> / <input type="text" value="M M"/> / <input type="text" value="Y Y"/> | OR tick if you are yet to complete | <input type="checkbox"/> |

If your final year of study was completed more than six months ago, please attach a detailed account of work or activities undertaken during this period.

## Section C: English language proficiency

Macquarie City Campus has minimum English proficiency requirements and some courses have higher English proficiency requirements. For more information on meeting these requirements, please visit [www.city.mq.edu.au/entry-requirements.html](http://www.city.mq.edu.au/entry-requirements.html)

**Please attach evidence of your English language proficiency if required.**

If you do not meet the English proficiency requirements, you may be eligible for a package offer, which includes an appropriate amount of English study at Navitas English (or another approved ELICOS provider) before you start your degree program.

## Section D: Degree preferences

Before completing this section, you should refer to the Macquarie City Campus guide or check the Macquarie City Campus website [www.city.mq.edu.au/choosecourse.html](http://www.city.mq.edu.au/choosecourse.html) for degree names, codes, locations and commencement dates. Choose three degrees you would like to study and list them in order of preference (your first choice should be placed first). If you do not meet the entry requirements for your first preference, you will be considered for your second and then third preferences. Undergraduate applicants who do not meet the entry requirements for any of their preferences will be automatically considered for a pathway program through Sydney Institute of Business and Technology (SIBT) or the Macquarie University Foundation Program.

|  |                   |                                |                          |                            |                          |                              |                          |
|--|-------------------|--------------------------------|--------------------------|----------------------------|--------------------------|------------------------------|--------------------------|
| <input type="checkbox"/> I am applying for an undergraduate course | Commencement year | <input type="text"/>           | <input type="text"/>     | <input type="text"/>       | <input type="text"/>     |                              |                          |
|  | Semester intake   | <i>Semester one (March)</i>    | <input type="checkbox"/> | <i>Semester two (July)</i> | <input type="checkbox"/> | <i>Semester three (July)</i> | <input type="checkbox"/> |
| <input type="checkbox"/> I am applying for a postgraduate course   | Commencement year | <input type="text"/>           | <input type="text"/>     | <input type="text"/>       | <input type="text"/>     |                              |                          |
|  | Semester intake   | <i>Semester one (February)</i> | <input type="checkbox"/> | <i>Semester two (July)</i> | <input type="checkbox"/> |                              |                          |

|              |             |                      |                    |                      |                      |                      |                      |                      |                      |
|--------------|-------------|----------------------|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Preference 1 | Degree name | <input type="text"/> | Degree CRICOS code | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Preference 2 | Degree name | <input type="text"/> | Degree CRICOS code | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Preference 3 | Degree name | <input type="text"/> | Degree CRICOS code | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

## Section E: Credit for previous study

If you have studied at another academic institution, you may be eligible for credit towards your degree at Macquarie City Campus.

To request credit for previous study or credit transfer, you will need to provide documentary evidence of your current or previous studies. Certified copies and official translations of relevant documents must be attached to this application. For more information on credit for previous study, please visit [www.city.mq.edu.au/cps](http://www.city.mq.edu.au/cps)

Are you seeking credit for previous studies? No  Yes

Your letter of offer will contain further information on general credit for previous study and course exemptions.

## Section F: Application fee payment

A non-refundable application fee of AU \$110 must be paid when submit this form. You can pay by money order, credit card or bank draft. If you are a graduate of Macquarie City Campus or a current Study Abroad student applying for a degree, you do not need to pay the application fee. **Complete the details of your payment on the back of the form.**

## Section H: Students with a disability/health condition

If you are a prospective student with a disability or health condition and wish to request support services at Macquarie City Campus, please contact the Disability Support Unit at [www.campuslife.mq.edu.au/campus-wellbeing/disability-support-unit](http://www.campuslife.mq.edu.au/campus-wellbeing/disability-support-unit) or via email [equitydisability@mq.edu.au](mailto:equitydisability@mq.edu.au)

## Section I: How did you hear about us?

Website  Family/friends  Newspapers  Facebook  Agent  Advertising  Exhibition/event

## Section J: Privacy and student declaration

### Privacy and Right to Information

Macquarie City Campus is subject to the Privacy and Personal Information Protection Act PPIPA 1998 (NSW). For more information on Macquarie City Campus's Privacy Policy and Code of Practice please refer to For more information visit [www.city.mq.edu.au/policies-procedures.html](http://www.city.mq.edu.au/policies-procedures.html)

### Declaration

I wish to be considered for enrolment as an international student in a course at Macquarie City Campus and declare that the information submitted is correct and complete. I understand the University may obtain official records from any school, university or other tertiary institution previously attended by me for the purpose of verification of my supporting documents. All documents submitted become the property of the University and will not be returned. I understand that the University reserves the right to vary or reverse any decision made on the basis of incorrect or incomplete information or fraudulent documentation. I recognise that it is an offence to submit fraudulent documentation in support of an application for the purpose of gaining admission to the University. Where fraudulent documents are detected, I understand that my application will be rejected. If an offer has been made, it will be withdrawn. If a visa has been issued, the Department of Immigration and Citizenship (DIAC) will be notified. All matters concerning fraudulent documentation will be reported to the relevant Government and statutory authorities, including NSW Police, Department of Immigration and Citizenship (DIAC) and Independent Committee Against Corruption (ICAC). I authorise the University to release any personal information held about me to any other educational institution or authority to verify my student conduct, academic record or supporting documentation for the purpose of determining my eligibility for admission to the University. I herewith give the University permission to provide my address and details of enrolment to the Department of Immigration and Citizenship (DIAC) and the Department of Education, Employment and Workplace Relations (DEEWR), should I enrol at Macquarie City Campus. I am able to make appropriate arrangements to fund my studies. I have read and understood the University's tuition fee refund policy and conditions set out at [www.city.mq.edu.au/policies-procedures.html](http://www.city.mq.edu.au/policies-procedures.html)

**I agree to comply with Macquarie City Campus's rules of admission and enrolment. I agree to tell the University immediately if there is any change to the information I have given in this application.**

### Please complete the following checklist before submitting

Please tick each box to indicate that each item has been completed, or attached, as appropriate:

- Attach certified copies or original evidence of English language proficiency (Section C)
- Attach certified copies or original evidence of all academic qualifications, including transcripts and graduation certificates (Section C)
- If necessary, attach any other additional documents
- Attach certified copy of passport
- Sign declaration on the application form (Section J)

Signature

/   /

*Unsigned applications will **NOT** be processed. Applications must be signed by the applicant personally.*

**Third parties must not sign on the applicant's behalf.**

## Macquarie City Campus staff comments

### Send your application to:

Macquarie City Campus  
Locked Bag 3004  
Australia Square  
New South Wales  
1215 AUSTRALIA

T: +61 2 9964 6533  
F: +61 2 9964 6588  
E: [info@city.mq.edu.au](mailto:info@city.mq.edu.au)  
[www.city.mq.edu.au](http://www.city.mq.edu.au)

### When will you know?

Applications are processed continually throughout the year and processing times may vary depending on the program applied for. You (or your representative) will receive an acknowledgment of your application once assessment has commenced. The email address you provide on this application (or that of your representative) will be used for all correspondence including requests for any further information we may need and the outcome of the application assessment.

# Application fee payment form

Please use a ballpoint pen to fill out this form

## Applicant's details

Applicant's family name:

Applicant's given names:

Citizenship (as shown on passport)

Date of birth:   /   /

A money order or bank draft for AU\$110 (made out to Macquarie City Campus) is attached

**OR**

I hereby give permission to Macquarie City Campus to debit my credit card for AU\$110

Type of card  Mastercard  Visa Expiry date   /

Credit card number

Cardholder's name (print) (name on card)

Cardholder's signature



# MACQUARIE CITY CAMPUS

SYDNEY ~ AUSTRALIA

## Education for your world

### Creating opportunities for success

Navitas is an internationally recognised education provider, with over 50 colleges and campuses across the globe. From English language skills and courses to help you enter university, to training for the workplace, Navitas colleges and campuses in eight countries will support you every step of the way.

With Navitas locations throughout Australia, Africa, Asia, Canada, the UK, the USA, and over 55,000 international students currently studying with us, we understand the world's learning needs. We've become one of the most trusted providers of education and training in the world.

#### Navitas offers:

- English language training
- High school studies
- University preparation
- University programs
- Career advancement programs
- Student recruitment
- Workforce recruitment and placement
- Migrant settlement services

to students, professionals and migrants from around the world.

We also offer customised workplace training for companies, and a range of training and settlement services for government.



### Members and affiliates of Navitas

#### Australia

- ACAP (Australian College of Applied Psychology)
- ACN—La Trobe University, Sydney
- ATTC (Australian TESOL Training Centre)
- CELUSA—University of South Australia, Adelaide
- Curtin College—Curtin University, Perth
- Curtin University Sydney
- Cytech Intersearch
- Eynesbury, Adelaide
- Hawthorn—Melbourne
- La Trobe Melbourne—La Trobe University
- MIBT—Deakin University, Melbourne
- MQC—Macquarie University, Sydney
- Navitas English (Formerly ACE/ACL/LM Training Specialists)
- Navitas Health Skills Australia
- Navitas Workforce Solutions
- NCPS (Navitas College of Public Safety)
- PIBT—Edith Cowan University, Perth
- QIBT—Griffith University, Brisbane
- SAIBT—University of South Australia, Adelaide
- SIBT—Macquarie University, Sydney

#### Canada

- FIC—Simon Fraser University, Vancouver
- ICM—the University of Manitoba, Winnipeg

#### United Kingdom

- CRIC—Anglia Ruskin University, Cambridge
- EIC—Edinburgh Napier University
- HIBT—University of Hertfordshire, Hatfield
- ICP—University of Portsmouth
- ICRGU—Robert Gordon University, Aberdeen
- ICWS—Swansea University
- LIBT—Brunel University, London
- PDIC—University of Plymouth

#### United States of America

- Navitas at UMass Boston—University of Massachusetts Boston
- Navitas at UMass Dartmouth—University of Massachusetts Dartmouth
- Navitas at UMass Lowell—University of Massachusetts Lowell
- Navitas at WKU—Western Kentucky University (WKU)
- Navitas at UNH—University of New Hampshire

#### Singapore

- Curtin Singapore—Curtin University

#### Sri Lanka

- ACBT, Colombo—Edith Cowan University

#### Indonesia

- MIBT Indonesia—Deakin University

#### Kenya

- AUSI, Nairobi—Edith Cowan University

Stay connected with Macquarie City Campus

#### Join us on Facebook

Join our Facebook community group to meet current students, find out events and more

[www.facebook.com/macquariecitycampus](http://www.facebook.com/macquariecitycampus)

[www.facebook.com/thecitytorchmag](http://www.facebook.com/thecitytorchmag)

#### Receive Twitter news

Join our Twitter news and receive updated events. <http://twitter.com/mqcsydney>

#### YouTube

Visit our YouTube page to see videos of what our students have to say about the campus life

[www.youtube.com/MacquarieCity](http://www.youtube.com/MacquarieCity)

#### Meet a representative in your country

Macquarie staff members make regular visits to cities across the world.

Find out when we will be in your city

[www.city.mq.edu.au/meet\\_representative.html](http://www.city.mq.edu.au/meet_representative.html)



For student enquiries contact

T: +61 2 9964 6553

1800 998 703 (Freecall within Australia)

E: [student.enquiry@city.mq.edu.au](mailto:student.enquiry@city.mq.edu.au)

Mailing address

Macquarie City Campus

Locked Bag 3004, Australia Square

NSW 1215 Australia

Location

Macquarie City Campus

Level 2, 11 York Street

Sydney NSW 2000 Australia

(Above Wynyard Station)

T: +61 2 9964 6533

F: +61 2 9964 6588

E: [info@city.mq.edu.au](mailto:info@city.mq.edu.au)

ABN: 32 117 351 014

CRICOS Provider Codes: Macquarie University 00002J

Sydney Institute of Business and Technology 01576G

[www.city.mq.edu.au](http://www.city.mq.edu.au)



Scan me to go to  
the website

Macquarie City Campus will not be liable to you or to any other person for any loss or damage (including direct, consequential or economic loss or damage) however caused and whether by negligence or otherwise that may result directly or indirectly from the use of this publication.

The information in the guide was correct at the time of printing, April 2011. Macquarie City Campus reserves the right to change course offerings, progression rules, entry requirements, fees arrangements and all other aspects at any time without notice.